
Minutes of the meeting of the Finance & General Purposes Committee**Held on 8th May 2017 at 7.30 pm in the Bush Room**

Present: - James Sumner (JS) (Chair), Alison Peters (AP), Marcus Fry (MF), Ann Curtis (AC), Steve Blick (SB),
Graham Smith (Clerk)

1. Apologies accepted for Absence

Mike Webb (MW).

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 3rd April 2017 and Matters Arising

5.1. Approval of the minutes of the meeting held on 3rd April 2017

17.007 Resolved: The minutes of the meetings held on 3rd April 2017 were approved and signed by the Chairman

5.2. Matters Arising – None

5.3. Outstanding Actions – None

6. Matters Arising from Committee Reports

6.1. Planning Committee – None

6.2. Footpaths & Allotments Committee – None

6.3. Playing Fields & Open Spaces Committee – None

7. Financial Reports

7.1. Finance Report April 2017

(JS) informed Cllrs that he had reviewed the financial reports and noted the year end bank reconciliation, all appeared in order.

17.008 Resolved: The financial reports for April and year end reconciliation as presented were accepted as accurate.

8. Annual Governance Statement

(Clerk) explained that the Grant Thornton Report was currently with the internal auditor but the conditions as stipulated on the report had to be observed by the Parish council (a photocopy had been distributed in the agenda packs). All Cllrs agreed that this was in order and approved that the statement be presented for resolution at the Full Council meeting on 15th May.

9. Internal Audit Review

(Clerk) informed Cllrs that this was still with SGC internal audit and would be presented at PC meeting on 15th May.

10. Annual Return & Financial Statement

The finance committee agreed that Accounts, Financial Statement & Year End Bank Reconciliation to 31st March 2017 were in order and approved that these be presented for resolution at the Full Council meeting on 15th May.

11. Authorisation of Payments

11.1. Payments authorisation by Cllrs Alison Peters & James Sumner

Details	Chq. no	£
Grounds Maintenance Contract - Apr	2802	1170.00
Photocopy & Print	2803	11.17
Total Payments		£1,181.17

11.2. Recent Receipts

Details	Ref.	£
23 @ £28.35 + 3 @ £17.00	Bank Rec	703.05
CIL Payment	DCR	1,375.50
Parish Precept	DCR	27,124.00
LCTS Grant	DCR	327.50
Gross Interest	DCR	5.23
Total Receipts		£29,535.28

12. Correspondence

None

13. Website / Helmet

None

14. Any other business

(MF) informed Cllrs that he would send his apologies for the next meeting.

Meeting Closed 20.40PM

**The next meeting of the Finance and General Purposes Committee is on Monday
5th June 2017 at 8.15pm.**