
Minutes of the meeting of the Finance & General Purposes Committee**Held on 3rd July 2017 at 7.30 pm in the Bush Room**

Present: - James Sumner (JS) (Chair), Ann Curtis (AC), Steve Blick (SB), Marcus Fry (MF), Steve McMillan (SM),
Graham Smith (Clerk)

1. Apologies accepted for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 5th June 2017 and Matters Arising5.1. Approval of the minutes of the meeting held on 5th June 2017

17.017 Resolved: The minutes of the meetings held on 5th June 2017 were approved and signed by the Chairman

5.2. Matters Arising – (JS) informed Councilors that despite a mandate being issued to Co-op bank the previous year ((Clerk) presented a copy of the submitted document to Cllrs); the signed document for the withdrawal of a cheque had not been accepted by the Co-op bank. As previously highlighted by (Clerk) despite being the point of contact he is unable to discuss issues with the Co-op bank as not listed as a signatory. (JS) recommended to Cllrs that due to the bank account being closed that (Clerk) should obtain the cheque from the Co-op Bank via existing mandate signatories.

(Clerk) informed Cllrs that due to the excellent maintenance of the grounds at the Jubilee Field the issue relating to the use of cricket nets for practice has been resolved.

5.3. Outstanding Actions – (JS) informed Cllrs that a decision had been deferred relating to the allocation of reserves until discussions relating to governance had been agreed / completed.

6. Matters Arising from Committee Reports

6.1. Planning Committee – None

6.2. Footpaths & Allotments Committee – None

6.3. Playing Fields & Open Spaces Committee – None

7. Financial Reports7.1. Finance Report June 2017

(Clerk) informed Cllrs that there had been an underpayment in the Clerk pension which would be rectified the following month and that the quarterly stone bus shelter clean had been allocated to cemetery in error and would be rectified the following month. (JS) raised the question why had monies been allocated to “Staff Training” in June, Clerk informed Cllrs this was for end of year work with RBS. (JS) stated that in future years this should be placed in the budget. (JS) stated that all else appeared in order.

17.018 Resolved: The financial reports for June as presented were accepted as accurate with the exceptions noted.

8. Authorisation of Payments

8.1. Payments authorisation by Cllrs Steve Blick & Marcus Fry

Details	Chq. no	£
Grounds Maintenance Contract - June	2821	1170.00
Localism	2822	1300.11
CR Internment – Plot 80	2823	80.00
Total Payments		£2,550.11

8.2. Recent Receipts

Details	Ref.	£
Gross Interest	DCR	7.18
Total Receipts		£2,167.39

9. Correspondence

(Clerk) informed Cllrs that he had received a information pack from Merlin and stated that this would be available on the website and that (Clerk) had received an email from the Manager at St Helens Preschool expressing disappointment in the removal of the logs in the Lime Kiln Field. (AC) stated that the logs were removed as they were becoming "rotten" on the inside and could be a potential hazard in the next year. It is the intention of the Playing Field and Open Spaces committee to review the play equipment.

10. Website / Helmet

None

11. Any other business

(MF) requested that (Cllrs) should consider any matters or questions relating to Finance & General purposes which could be raised and considered within the meeting with ALCA. (19th July).

It was recommended that a flyer be produced relating to becoming a Cllr which could be left on seats when public attend meetings. (Clerk) also commented that they could also be used at the Council surgeries, scheduled to be introduced in the autumn.

F170703-01: - Prepare a leaflet relating to becoming a Councillor.

Action to (Clerk)

Meeting Closed 20.45PM

**The next meeting of the Finance and General Purposes Committee is on Monday
4th September 2017 at 8.20pm.**