

## Minutes of the Footpaths & Allotments Committee Meeting

Held on 6<sup>th</sup> June 2011 at 7.30 p.m. in the Bush Room

**Present:** - Cllrs. Hannah Richmond (Chairman), Kitty Davies, John Cutland, Terry Hunt. Mrs Erika Booth  
Mr. Bob Phillips (Clerk)

### 1. Apologies for Absence

None

### 2. Evacuation Procedures

Evacuation procedures were noted

### 3. Public Participation

None.

### 4. Declaration of interests

Mrs Erika Booth is an allotment holder and member of the Alveston Allotments Association.

### 5. Minutes of the previous meeting

5.1. Minutes of the previous meeting held on 7<sup>th</sup> March 2011

**Resolved:** The Minutes of the meeting were agreed and signed by the chairman.

5.2. Matters arising  
None

5.3. Outstanding Actions

**5.3.1. (6/4/09) Clerk to write to Footpaths Group. Action to Clerk**  
Action closed - See below

**5.3.2. (3/8/09) Clerk to collate walk information re. Revisions to text in Walk Books. Action to Clerk**  
Action closed - See below

**5.3.3. (3/8/09) Clerk to discuss with SG the possibility of using their mapping facilities and also if any help was available to support the Council with Booklet production. Action to Clerk**  
Action closed - See below

Previously, the above three actions have been deferred until time allows for the Footpaths Project to be re-started. The committee felt that we should no longer delay actions but the Clerk should determine what actions would be most suitable to progress the Footpath Project.

**FP 110307-1 To review the "Walks Books" updates and assess their suitability for publication. To research the options for mapping and discuss the availability of help from the Environmental Link Groups, also the SG Public Rights of Way Liaison Group. Action to Clerk**

Action closed - See below

The meeting discussed the items 5.3.1 – 5.3.3 & 5.3.7 and the outstanding actions as one item. It was agreed not to maintain these actions which were all rather old but to encompass all the

proposed activities of the replacement of the "Walk books" under item 9.1 Footpath Revision Project.

**5.3.4. (5/10/09) Clerk to purchase "no smoking signs" and arrange fitting to all Bus Shelters.**

*Action to Clerk*

Cllr Terry Hunt agreed to carry out the task after the bus shelters had been cleaned.

**5.3.5. FP100607-3 Clerk to purchase the paint and request Bryan Painter to carry out the remedial work on Bus Shelters 6 & 8.**

*Action to Clerk*

Completed – Action Closed

**5.3.6. FP101206-2 Clerk to investigate and report back any support available from SG, the PROW Liaison Group or other resources to progress the validation of outstanding footpath reports.**

*Action to Clerk*

The Clerk reported that the SG PROW Liaison Group chairman, Peter Bird (who is also a member of Thornbury Ramblers had been suggested as a likely source of some help in updating our footpaths reports. (7/3/11)

**FP 110307-2 To arrange a meeting with Peter Bird and some of the footpaths committee to discuss some of our outstanding footpath issues.**

*Action to Clerk*

As a matter of some urgency, it was agreed that the Clerk should invite Peter Bird to the next meeting of this committee scheduled for September 5<sup>th</sup>. (6/6/11)

**5.3.7. FP101206-3 Clerk to investigate and report back any support available to progress the Footpaths Walks Revision Project.**

*Action to Clerk*

Action Closed see item 5.3.3

**5.3.8. FP 110307-4 to establish more accurate estimates for the water supply and easement over land adjacent to the allotment site. To discuss with Bristol Water alternative routes for the supply pipe. To seek other alternatives to supplying water to the allotments.**

*Action to Clerk*

Action Closed see item 8.2

**5.3.9. FP 110307-5 to discuss with SG people if they had views on what "rights" we may have regarding the provision of water to the allotment land.**

*Action to Clerk*

Action Closed see item 8.2

## **6. Bus Shelters**

### **6.1. Report**

Bus Shelter No 3 opposite the Masons Arms was eventually refurbished on 14<sup>th</sup> March at a total cost of £568.00 by CY Street Furniture. The Clerk reported that the work was satisfactory.

The two stone built shelters had been repainted and required no further work

The Clerk reported that 6 of the 7 Polycarbonate shelters were in need of cleaning and it was suggested that this might be a task appropriate to one of the "handymen" who had come forward. Even if we had to purchase some equipment, it would still be a much cheaper option than arranging for a contractor.

**FP 110606-1 to arrange for Bus Shelters 1, 4, 5, 7 and 9 to be cleaned by local handyman.**

*Action to Clerk*

**FP 110606-2 to distribute to committee a list of all Parish Bus Shelters.**

*Action to Clerk*

***FP 110606-3 to obtain estimates for the refurbishment of Bus Shelter 2 at A38 Southbound o/s 70 Gloucester Rd. Rudgeway. Action to Clerk***

There were several comments made about the weed growth both adjacent to the shelter and on the path leading to and inside Bus Shelter 4 at A38 Southbound opposite Alveston House Hotel and on the corner of The Street. Members of the committee offered to inspect the problem and take appropriate action as necessary.

## 7. Street Scene

The Clerk reminded the committee that they were responsible for all Parish Council provided litter and dog bins in the Parish other than those on Playing Fields.

The Council had received a request for an additional litter bin at Rudgeway near the northbound bus shelter opposite Rudgeway Park.

***FP 110606-4 to investigate with the local resident the requirement and possible position of a new litter bin at Rudgeway. Action to Clerk***

## 8. Allotments

### 8.1. Allotment Lease

The Clerk has received confirmation from our solicitor that all the necessary documents have now been provided and signed where required. All that is now left to complete the lease process is to complete the land registration. This process can take a very short time or can be protracted but we have been advised that there are no longer any reasons why completion cannot be assumed.

**Resolved:** In view of the impending completion of the lease, the committee to proceed with the finalisation of the Plot Holder Agreement and the Allotments Roles & Responsibilities.

It was further agreed that with the AAA Committee, this committee would agree a set of allotment rules most probably derived from the earlier work undertaken 18months ago.

***FP 110606-5 to distribute to all committee members a copy of both the Tenancy Agreement and Allotments Roles & Responsibilities drafted in February 2010. Action to Clerk***

### 8.2. Water Supply

Following the decision not to proceed with gaining an easement over the adjacent field, the Clerk had investigated other options for water supply.

- a) Obtaining an easement over land at the northern end of the allotment was not possible as the landowner would not discuss the matter.
- b) No property between the allotment site and the A38 had an unobstructed route to the road making any approach for an easement somewhat futile.
- c) The only option left was to gain permission from the allotment landowner for an easement to Forty Acre Lane and connect to the Bristol Water Works supply in the verge.

The Clerk had obtained verbal permission from the landowner for a water supply pipe to be installed from the allotments down the access track, alongside the drive and through the gate. The location of the supply pipe and the cost of connection had been obtained from BWW.

The Clerk had appointments with contractors to obtain estimates for the installation of the supply pipe from the BWW supply to the allotments and would report when they had been obtained.

There was an opportunity to apply for a grant towards the cost of the water supply from the SG Area Forum and the Clerk would progress that option.

## 9. Footpaths

### 9.1. Footpaths Report

Four footpath reports had been received since the previous meeting.

OAN 6 in Old Gloucester Rd. Alveston - Stile into field broken.

OAN 14 from Old Gloucester Rd to A38 adjacent to entrance to the Ship Inn. - The path is blocked with no exit on to the A38.

OTH58 adjacent to Cemetery – Kissing gate post broken, gate removed

OAN 28/83 stile in field at ST62358663 in valley below Rudgeway. – A repeat report that the stile is no longer usable and could be dangerous to less able people.

***FP 110606-6 to investigate the blockage on footpath OAN 14 Old Glos Rd to A38 and report back. Action to Cllr Hannah Richmond.***

***FP 110606-7 to investigate the broken stile on footpath OAN 6 Old Glos Rd and report back. Action to Cllr Hannah Richmond.***

### 9.2. Footpaths Walks Revision Project

It was agreed to re-launch this project and to re-examine the tasks still to be done and those that had been previously completed.

***FP 110606-8 to collate all past information re. the Footpaths project and share with members of the committee. Action to Clerk.***

## 10. Correspondence

### 10.1. 10<sup>th</sup> May 2011 – SG Council – Annual Price Increase for Cleansing Services (+4.5%)

Noted.

### 10.2. 19<sup>th</sup> May 2011 – SG Democratic Services – Application for modification of the definitive map. (Footpaths OAN16 & OAN18 at The Street, Alveston)

**Resolved:** The Committee has no objection.

## 11. Any other business

None

The meeting ended at 8.35 pm.