

Minutes of the Footpaths & Allotments Committee Meeting**Held on 2nd December 2013 at 8.00 p.m. in the Bush Room**

Present: - Cllrs. Marcus Fry (Chairman), Ann Wilkins (AW), Terry Hunt (TH), Phil Squires (PS), Alison Peters (AP), Erika Booth (AAA)
Graham Smith (Clerk)

1. Apologies for Absence

None

2. Evacuation Procedures

Evacuation procedures were noted

3. Public Participation

None

4. Declaration of interests

Erika Booth declared representation from the Alveston Allotments Association

5. Minutes of the previous meeting5.1. Minutes of the previous meeting held on 5th August 2013**Resolved:** The Minutes of the meeting held on 5th August 2013 were agreed

5.2. Matters arising – Existing Maintenance Schedule for bus stops (George Johnson (GJ)). Clerk referred to the contract set up between the Council (Clerk – Bob Phillips) and (GJ) detailing the maintenance schedule. (Clerk) referred to the bus stop at Greenhill Parade having the timetable notice board being burnt out. (PS) referred to weeds growing around the bus stops pulling up the tarmac. (TH) suggested that SG Council Street Care be contacted as this falls under their remit.

FP 131202-1 – Contact SG Street Care with regard to the vandalism at Greenhill Parade bus stop and the clearing of weeds around bus shelters.

Action to Clerk

5.3. Outstanding Actions

Actions from previous meeting are detailed on Action List

6. Bus Shelters

6.1.1. (AW) requested update relating to the Bus Shelter request forwarded to her on 6th October. (Clerk) confirmed that a reply had been sent (8th October) stating that this year's budget had been allocated and the request will be considered by committee in the new financial year.

6.1.2. (MF) stated that First Bus were scheduling improvement to bus stops on the A38 and requested this to be investigated further with the view of taking advantage of this initiative to upgrade bus stops on the A38 within the Parish. (TH) suggested that investigations be made initially with Steve Evans at SG Council Street Care.

FP 131202-2 – Contact SG Street Care with regard to strategy relating to upgrading bus shelters.

Action to Clerk**7. Street Scene**

7.1. Highway adopted land & dog litter bins

The Resident consultation was completed on 30th Nov 2013. The majority of votes were in favour of maintaining all grass cutting of highway adopted land to the current standard and retention of current dog waste bin service. The additional costs of retaining the service will be factored into the 2014/15 budgets.

FP 131202-3 – Publish narrative relating to results of Street scene consultation in Helmet.

Action to Clerk

8. Allotments

- 8.1. Fruit Tree / Tree Pruning – Clerk obtained quotations as required and informed committee that the cost to prune fruit trees would be £150 + VAT and cost for over hanging trees branches would depend upon method of disposal of cuttings. The committee agreed that the expense of pruning trees should not become the responsibility of the council. Erika Booth (AAA) requested formal permission from the committee for the AAA to prune back trees as required.

13049 Resolved: The committee grants permission to the Alveston Allotment Association to prune back trees and bushes as required.

FP 131202-4 – Write letter to the landowners whose trees are over hanging allotments informing them of the intention to prune back.

Action to Clerk

- 8.2. Inspection – The next inspection of the allotments will take place in January, date to be advised.

- 8.3. Clerk reviewed July/August allotment movements to the committee.

9. Footpaths

- 9.1. Footpaths Wardens meeting was held on Monday 11th January where the following items were raised and discussed:-

- Frequency of meetings
- Adopt a footpath
- Opening of new pavement – Alveston/Old Down
- Footpath guides (once a month public walk)
- Footpath reports / communication process
- Repairs, Maintenance & signposts
- Outside sponsorship / promotions
- Publications

FP 131202-6 – Draft a business case taking into account the proposals raised at the Footpath Wardens meeting (11th November 2013)

Action to MF

10. Correspondence

Disposal of Garden Waste on Footpath – Clerk received a letter from a concerned resident relating to the continued disposal of garden waste on a public footpath. (Clerk) informed the committee that action had already been taken by means of a letter distributed to all residents within the area, however this appears to have been to no avail. (MF) raised concern that this issue may become worse with the advent of charges being placed on green waste disposal by SG Council and to forward a further (more strongly worded) letter and legal action may be taken.

FP 131202-7 – Write a strongly worded letter to residents emphasising that the practice of tipping waste on public land is fly tipping and therefore illegal and to request immediate reporting of this to the Clerk so further action may be taken.

Action to Clerk

11. Any other business

None

Meeting ended at 20.45 pm.

**The next meeting of the Footpaths & Allotments Committee is on
Monday 3rd March 2013 at 19.45pm.**