

**Minutes of the Parish Council Meeting  
Held on 21<sup>st</sup> June 2010 at 7.15 p.m. in The Jubilee Hall.**

**Present:** - Cllrs John Cutland (Chairman), Terry Hunt, Mike Webb, Bernard Willcox, Peter Taylor, Brian Lee, Allison Peters, Shirley Holloway (SGC).

Bob Phillips (Clerk)

### **1. Apologies for Absence**

Cllrs. Brian Davis (Holiday), Maggie Tyrrell (SGC).

### **2. Evacuation Procedure**

The evacuation procedure was noted

### **3. Public Participation**

The candidates for member co-option attended - Mr Phillip Squires, Dr. Hannah Richmond, Mr Maurice Gibbons, Mrs. Kitty Davies (apologies - Holiday)

#### **St Helens Pre-School**

Mrs Ana Tsoucalas attended the meeting to present a request from St Helens Pre-School to meet with the committee to consider any ideas to create a permanent pre-school setting. A letter had been previously circulated.

"As you know, we currently rent the Jubilee Hall for our pre-school sessions. This has worked very well so far. It is a lovely setting for the children and the pre-school has a strong focus on nature and the outdoors, so the garden and the access to the field are true benefits.

The pre-school is thriving. In the last 12 months, it has grown significantly and nearly all our sessions are full. This is great for the pre-school and for the community but it brings a new set of challenges and we are outgrowing the current space.

Ideally, we need a small, safe and permanent space with its own kitchen, a toilet and storage facilities and a small garden, close to the primary school for the convenience of the parents who have children in both settings. Having our own site would enable us to:

- spend more time developing activities for the children, instead of setting up and packing away all the equipment every day.
- create a really vibrant, stimulating and tailor-made setting for the children, with their own work displayed on the walls.

We felt we should approach the primary school first as we know that it is under financial pressure and we thought that a joint project might create funding and grant opportunities that would benefit both settings. We recently approached the primary school to explore the possibility of using some space on their site but unfortunately at the time this idea was not taken any further.

We are therefore asking you to consider whether you would be able to meet us to see if we can jointly come up with any ideas to create a permanent pre-school setting, which would benefit the community for many years ahead. We wondered whether the Youth Centre site might be redeveloped but we are open to any suggestions you have.

Three nursery schools are being closed in South Gloucestershire. Funding for early years settings is changing. The government seems to be encouraging fewer council-run early years' settings and more community-led settings like ours. This is a chance to do something special for the village.

We know that this would be a big project that would need support from the whole community. We are willing to do fund-raising, grant applications and work with our neighbours to create an eco-friendly setting that we can all be proud of.  
We would be so grateful for your help.”

Cllr Peter Taylor commented that this was obviously a major project which would take some time to consider but expected that the Council as well as the Jubilee Hall and Youth Centre Management Committees should all be involved in the discussion.

Several members suggested various options and there was some general discussion about past efforts to extend the Jubilee Hall although it was clear that no one had detailed knowledge of the project. It was generally agreed that the Council needed some time to consider the idea.

**Resolved:** Mrs Tsoucalas was asked to contact the Council again in two months after they had had some time to consider the idea.

**100621-1 To check the Parish records for information about previous projects to develop the Jubilee Hall.** **Action to Clerk**

#### 4. Declaration of Interests

None

#### 5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 17<sup>th</sup> May 2010

**Resolved:** The minutes of the Parish Council meeting of Monday 17<sup>th</sup> May 2010 were signed by the Chairman as correct.

##### 5.1. Matters Arising

None

##### 5.2. Outstanding Actions

##### 5.2.1. **(21/9/09) Clerk to obtain costs for replacement litter bin.** **Action to Clerk**

The Clerk suggested that as there was now a number of litter bins in the Parish that needed replacing, a short survey should be taken and the individual jobs undertaken as a single project. No changed action was agreed. (15/3/10)

Action from F & GP Meeting - It was agreed to create a small project where the Clerk would prepare some maps of the Parish and an identification list as a pack which volunteer Council members would use to each survey a part of the Parish. This would create a complete survey of the Parish's litter and dog bins, their location, type and condition.

**F100510-1 The Clerk to prepare Litter/Dog Bin Survey Packs.** **Action to Clerk**  
Ongoing 21/6/10

##### 5.2.2. **(19/10/09) Clerk to discuss with SG the possibility of improving the pedestrian access along Old Glos Rd. Also to contact The Ship with a view to encouraging them to cut their boundaries.** **Action to Clerk**

No action taken to date.

The Clerk reminded the meeting that the requirement was to allow for safer walking along the Old Gloucester Road as this was the obvious pedestrian route from Spencers Court to the village amenities (18/1/10)

Ongoing (21/6/10)

5.2.3. ***(19/10/09) Clerk to add the replacement of the Parish map on the Greenhill Parade notice board to the next PC agenda*** ***Action to Clerk***

The Clerk reported that he had located two copies of the original painting and was in discussion with a company who could scan the painting with high definition and colour separation and supply a digital copy of the work. This could then be used to obtain a weatherproof version. Before undertaking the work, costs should be obtained.

Cllr Brian Lee had received an offer from a resident to photograph the current map and try and create a copy for laminating.

Both options were to be considered. - (18/1/10)

Ongoing (21/6/10)

5.2.4. ***100215-10 To report progress on allocation of Merlin funds***

***Action to Cllrs Tyrrell & Holloway***

Maggie Tyrrell gave a further report about providing a street crossing at the Cross Hands. The crossing is included in the Local Transport Plan under school travel plans. Maggie is seeking clarification about this plan.

Cllr Shirley Holloway reported that agreement had now been reached with the Highways dept. to offer some funds towards a new pedestrian crossing at the Cross Hands. However no detail was yet available.

Also, although Merlin responsibility, Shirley suggested that some funds may be used to help develop the area behind the Haddrell Court flats which had become an eyesore.

Ongoing (21/6/10)

5.2.5. ***100315-02 To write to the SG Highways Department giving the Parish Council's support to a weight restriction on the B4427/B4059 between the A38 at Rudgeway and the B4058 at Iron Acton.*** ***Action to Clerk***

The Clerk is in regular contact with the B4059 Pressure Group whose aims are as follows:

We represent a great number of residents living along the Rudgeway to Iron Acton Road. This is a narrow "B" road, in places less than the width of two lorries. It has two of only three scheduled buildings in South Gloucestershire alongside it, many houses set close to it and includes three ninety-degree bends.

The Problem:-

In 1983 the council allowed a site in excess of twelve acre site (then apparently in its possession) to be developed as a redistribution site, in the knowledge that it was not served by adequate roads.

For reasons that we have not been able to ascertain, the council attached an S52 agreement to the development, forcing all incoming and outgoing lorries using the site to travel either via the "A" road east to the A46 or to seek out the "B" road through Rudgeway and Iron Acton, if travelling west, north or south.

This extraordinary arrangement has remained in force for 27 years.

The Consequences:-

- It is recorded that in excess of 700 vehicles pass down the lane between Rudgeway and Iron Acton, all day and all night, carrying 17,500 tons of goods.
- It is further recorded that the percentage of heavy traffic on our lane is three times that of any other "B" road in the South Gloucestershire, Bristol, Bath and Bath and North-East Somerset areas, twice the average on "A" roads and approaching the same percentage as the M4.
- Road accidents occur with monotonous regularity, an example being a recent collision between a lorry and a school bus.
- Social interaction between residents has been brought to a standstill, because no-one dares visit neighbours.
- The Post Office delivery drivers know the road as "Death Alley".
- The police refuse to monitor traffic speeds "because it is too dangerous".

- The residents all suffer sleep deprivation. One resident is known to sit in his van all day, behind his garage, because it is too noisy to stay in his cottage. It is not unusual for one lorry to pass every four minutes in the dead of night.
- Cracking and other damage, typical of that caused by vibration is visible in many places.
- The verges and hedge-rows are suffering constant damage, as the road is gradually widened by lorry tyres. An entire road-side bank fell into the road only a fortnight ago, causing the road to be closed for emergency repairs.

Cllr Shirley Holloway informed the members that District Councillors and representatives of the group will be meeting shortly but she has been told that there is not much likelihood of any changes to the use of the road in the immediate future. There are no funds available to provide new alternative routes and the current alternatives, Badminton Rd, Wooton Rd and Winterbourne Rd also already suffer from excess traffic. The District Council will continue to work on an acceptable and viable solution but it would be a long term project.

## 6. Co-option to fill member vacancies

The Council currently has three member vacancies to be filled by co-option.

The Clerk had distributed a summary of each applicant and ballot papers were made available. The following four people have consented to be considered for co-option to the Parish Council to fill the three current vacancies.

**Mrs. Kitty Davies - Dizzy Heights, 3 West View, Alveston.**

**Mr. Maurice Gibbons – Silverleaze, Silverhill Brake, Rudgeway.**

**Dr. Hannah Richmond – 10 West View, Alveston.**

**Mr. Phillip Squires – Ivy Cottage, 70 Gloucester Rd, Rudgeway.**

The Clerk confirmed that all are qualified to serve as councillors and introduced the applicants to the members. Mrs Kitty Davies had sent her apologies as she was on holiday.

Following a question from Brian Lee, Phillip Squires confirmed that he intended to continue as Chairman of the Community Forum if co-opted.

A paper vote was taken from the seven members present, each being allowed three votes. The following was the declared result.

Mrs. Kitty Davies	6 votes
Mr. Maurice Gibbons	3 votes
Dr. Hannah Richmond	6 votes
Mr. Phillip Squires	6 votes

The following were duly co-opted to the Parish Council:  
Mrs. Kitty Davies, Dr. Hannah Richmond, Mr. Phillip Squires.

The Chairman thanked all who had volunteered to be co-opted and offered commiserations to Mr Maurice Gibbons who was unsuccessful on this occasion.

## 7. Recommendations from Committees

- 7.1. **Planning** (meetings held 7<sup>th</sup> June 2010) - Cllr Brian Lee reported on the meetings as in their minutes.
- 7.2. **Playing Fields & Open Spaces** –. (no meeting)

- 7.3. **Footpaths & Allotments** – (meeting 7<sup>th</sup> June) – Cllr John Cutland vice Brian Davis.

John Cutland reported that very little had been progressed with Footpaths over the past few months as most time had been spent with the Allotments. Outstanding actions would be progressed when the Allotment project is completed.

**Bus Shelters**

The committee were considering which of the metal bus shelters on the A38 was next in line for refurbishment.

The two stone-built bus shelters were to be painted inside.

**Allotments**

See item 10

- 7.4. **Finance and General Purposes** - (meeting 7<sup>th</sup> June) – Cllr Terry Hunt reported on the meeting as in their minutes.

## **8. Representatives Reports.**

### **8.1. Avon & Somerset Police**

No report received.

### **8.2. South Gloucestershire Council**

**The B4427/B4059 Iron Acton Road**

Cllr Shirley Holloway commented further about the problems being experienced with heavy goods vehicles on the Iron Acton road. SG Council had produced a new set of traffic figures which contradicted those being communicated by the lobby group and would be discussed when they met. No figures were given to the meeting.

**Collapsed Bank at Latteridge**

The request to delay work on the collapsed bank at Latteridge until after the harvest had been agreed and work would now start in September.

Cllr Peter Taylor, who explained that he had personal knowledge of previous problems at this site, was concerned that the planned work would make matters worse. Shirley Holloway agreed to talk with Peter after the meeting.

**Alveston to Old Down Footpath**

Cllr Brian Lee requested a timescale for the work to create a footpath along the road between Alveston and Old Down. Shirley Holloway was not aware of this project and would make some enquiries.

***100621-2 To obtain detail and timescale of the footway project between Alveston and Old Down  
Action to Cllr Shirley Holloway***

**Litter Bin at Marlwood**

Cllr Brian Lee asked that thanks should be given to SG for providing the litter bin at Marlwood School. The area appeared to be much cleaner.

**Stoney Stile/Greenhill Junction**

Cllr Brian Lee asked for Shirley Holloway's support in trying to resolve the apparent dangers when exiting Stoney Stile Rd.

**A38/Church Rd Traffic Lights**

Cllr Mike Webb asked if an investigation could be made into the timing of the traffic lights on the A38 at Rudgeway. There seems to be a particular problem on Saturday mornings with few vehicles being allowed through from the Gloucester direction resulting in long queues back as far as Falfield.

**8.3. War Memorial at Woodlands Cemetery**

Cllr Brian Lee reported on his attendance at the unveiling of a new War Memorial at the Woodlands Cemetery.

**8.4. Sevenside Environmental Link Group**

Cllr Brian Lee reported that he had attended a meeting of the Sevenside Environmental Link Group although there wasn't a great deal to comment upon. He had picked up that there was to be a "Green Infrastructure" audit but was unable to furnish any detail as yet. There was also some information about the availability of grants from the Quarry companies.

**9. Community Forum**

CPRE Village of the Year – the EON sub-station in the YC car park had been excluded. A further "litter pick" had been completed and showed a remarkable improvement on the earlier one. It was hoped that this improvement would continue and further "picks" were planned. It has, however become apparent that the weeds in the footways and in the gutters seemed to be bigger than ever before and it was hoped to try and interest SG Council in taking some action. The committee had been told the village would be assessed in June/July but no specific date had been given.

The Alveston Community Show - Progress is being made with the advanced planning for the Show to be held on Sept 4<sup>th</sup>. There was a call for adult "Tug-of-War" teams. The Show is still struggling to find volunteers for example to steward car parks on the day.

Alveston Parade – More work is planned in the next month.

Cream Teas are to be offered at the Alveston House Hotel on Saturday 7<sup>th</sup> August as a fund raising event.

**10. Allotments**

A temporary water supply has been installed by kind permission of Mrs Joan Hawkins with materials purchased for the first phase of the planned water distribution to be completed.

Produce is now being harvested and all plots are in cultivation.

At last the Council solicitor has received a response from the landowner's solicitor and there is some confidence that progress towards the lease should now speed up. There is a great deal of frustration that this process has taken so much time and it is felt that there has been a good deal of dragging of feet. The landowner, the Clerk and the chairman of the Footpaths and Allotments committee are in accord with the need to complete the process and will work together to try and seek finality soon.

**11. Playbuilder Project**

Cllr Alison Peters reported on the progress of the project.

Phase 1 is now nearing completion with consultation with young people at St Helen's School, other groups and parents and visitors to St Helens School fete. The SG team running the consultation will be visiting Marlwood soon.

It had been agreed that throughout the project the whole of the recreation ground would be referred to as the Jubilee Field as it was felt that calling part of it the Lime Kiln Field had been confusing.

The SG Project Manager, Tina Rainey had presented the project at St Helens School Fete and had reported a great deal of enthusiasm, some good ideas being suggested and a genuine feel that the community were right behind the project.

There had been confirmation that refurbishing the existing play area would be incorporated into the plan although there would probably be insufficient funds available in the grant to do much. Tina

was confident some additional funding could be found but felt that support from the Parish Council would be essential.

**Resolved:** The Parish Council agrees in principle to support the refurbishment of the existing Jubilee Field Play Area as part of an overall "Playbuilder" plan.

## 12. Correspondence

### 12.1. Correspondence for Information

Listed in Appendix A

### 12.2. Correspondence for Action

- 12.2.1. Kelly & Mathew Cole – Helmet Report in June re. Core Strategy.  
The Clerk reported on the email that had been received and it was agreed that we should include the sentiments expressed in any considerations prior to making a consultation response.

## 13. Authorisation of Payments.

### 13.1. Payments authorised.

Payments - Payments authorised at the Finance Committee 7<sup>th</sup> June 2010 are listed below

Payee	Details	Chq. no	£
CRK Garden Manicures	Grounds Maintenance May 2010	1746	906.91
Broker Network Ltd.	Came & Co. Insurance	1747	294.26
Virgin Media Payments Ltd	Broadband to July 2010	1748	25.85
York Fencing	Playground & Cemetery Fencing Repairs	1749	1,054.85
R Phillips	Materials for Allotment Water Distribution	1750	575.41
	Total expenditure		2,857.28

Payments - Payments were authorised by Cllrs Peter Taylor and Mike Webb

Payee	Details	Chq. no	£
SG Council	Cemetery Rates (3 of 8) June	dd	57.00
B Painter	Salary playing fields/Bus shelter cleaning June 2010	1751	218.20
D Biddle	Salary Cemetery Caretaking June 2010	1752	82.63
R Phillips	Salary, expenses & purchases June 2010	1753	932.13
CFS	Photocopy Services	1754	18.82
Len Clark	Gift of Thanks	1755	50.00
	Total expenditure		1358.78

## 13.2. Income Received

Income noted at the Finance Committee 7<sup>th</sup> June 2010 is listed below

Payee	Details	Chq. no	£
South Glos Council	Precept	dc	-23,673.00
Bank of Ireland	Interest to 5th May 2010	dc	-0.02
Co-operative Bank	interest to 5-May-2010	dc	-6.99
H C Allen	Grant - Cremated Remains Plot 52	inc 1742	-35.00
L & J Gulwell	Grant & Interment (Allen Plot 50, John Plot 39)	inc 1743	-524.00
	Total income		-24,239.01

## Income Received

Payee	Details	Chq. no	£
Co-operative Bank	interest to 4th June 2010	dc	-6.17
D.M. Butler	Grant - Grave Plot 75	inc 1744	-151.00
	Total income		-157.17

**Resolved** – That all payments and income presented to the meeting were accepted.

## 14. Any Other Business

## 14.1. Clerk Holiday

The Clerk would be on holiday from Tuesday 22<sup>nd</sup> June until Monday July 5<sup>th</sup>. Cllr John Cutland would deal with any requirements at the Cemetery and take urgent phone calls.

## 14.2. Marlwood School Alveston Pamphlet

Cllr Bernard Willcox suggested that the Alveston pamphlet created by the pupils at Marlwood School be used in the Welcome Pack.

## 14.3. Old Down Country Park

Brian Lee had personally supported on-line the planning application made by Old Down Country Park and asked if the Parish Council would add their support. It was a local enterprise that attracted people to the area and should be supported.

## 14.4. Alveston Parish Council Logo

The Clerk reported that he had come across a number of reasons recently where it would be very useful to have a Logo. Of particular concern is the need for a "Seal" when we eventually come to sign the Allotment Lease. Although we can probably get around the problem, a motif or logo could be used on Council paperwork, notices, brochures and Web Site.

Suggestions included having a "Young Persons Competition" perhaps generated at Marlwood School, asking the History Society (Cllr Bernard Willcox) involving young people from groups around the community.

The meeting closed at 9.15 pm.

## Appendix A

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
15-May-10	L	L & J Gulwell	Application for Deed of Grant - John	Clerk Action	16-May-10	N
15-May-10	L	L & J Gulwell	Application for Deed of Grant - Harris	Clerk Action	16-May-10	N
16-May-10	L	Filton College	Invitation to Prize Day 2010	File cc. Distribution	16-May-10	N
16-May-10	L	CVS South Glos	Summer Programme 2010	File cc. Distribution	16-May-10	N
17-May-10	L	West of England Partnership	Joint Waste Core Strategy: Revised Policy 8	File cc. Distribution	17-May-10	N
17-May-10	E	Environmental Link Group	Agenda & minutes	File cc. Distribution	18-May-10	N
18-May-10	L	D Allen	Cheque payment for Remains plot 52	Clerk Action	18-May-10	N
19-May-10	L	SG	Planning Satisfaction Survey	Clerk Action	19-May-10	N
20-May-10	L	WSE Ltd	Wayleave Agreement	Clerk Action	24-May-10	N
22-May-10	L	SG	Networking News	File cc. Distribution	24-May-10	N
25-May-10	L	Bank of Ireland	Cheque Book 1776 to 1800	Clerk Action	26-May-10	N
26-May-10	L	SG Deaf Ass	Newsletter June 2010	File cc. Distribution	26-May-10	N
26-May-10	T	K Butler	Request for info re. Grave Grant	Clerk Action	26-May-10	N
28-May-10	L	V Balchin	Acknowledgement Allotment Plot 22	Clerk Action	31-May-10	N
29-May-10	L	SG	Armed Forces Day 26 June - Brochure	File cc. Distribution	31-May-10	N
01-Jun-10	L	Avon & Somerset Police	Policing Plan 2010 - 2013	File cc. Distribution	01-Jun-10	N
01-Jun-10	L	SG Democratic Services	Acknowledgement re. vacancy	Clerk Action	01-Jun-10	N
02-Jun-10	L	ALCA	Newsletter June 2010	File cc. Distribution	02-Jun-10	N
02-Jun-10	L	ALCA	Chairmanship - Short Course	File cc. Distribution	02-Jun-10	N
02-Jun-10	L	Vitalise	Request for support	File cc. Distribution	02-Jun-10	N

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
07-Jun-10	L	SG Legal & Democratic Services	Standards Committee - Annual Report 2009/2010	File cc. Distribution	07-Jun-10	N
10-Jun-10	T	Mrs Olive Riddiford	Query re. planning application @3 Greenhill Rd.	Clerk Action	10-Jun-10	N
12-Jun-10	L	SLCC	CPD Courses re. Cemetery Management	Clerk Action	14-Jun-10	N
14-Jun-10	E	SLCC	Branch newsletter	File cc. Distribution	14-Jun-10	N
14-Jun-10	L	NALC	LCR News - Summer 2010	File cc. Distribution	14-Jun-10	N