

**Minutes of the Parish Council Meeting
Held on 17th January 2011 at 7.30 p.m. in The Jubilee Hall.**

Present: - Cllrs John Cutland (Chairman), Terry Hunt, Bernard Willcox, Brian Davis, Peter Taylor, Allison Peters, Hannah Richmond, Phillip Squires, Mike Webb, Kitty Davies, Maggie Tyrrell (SGC).

Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Brian Lee (holiday), Shirley Holloway (SGC).

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 15th Nov 2010

Resolved: The minutes of the Parish Council meeting of Monday 15th Nov 2010 were accepted and signed by the chairman.

5.1. Matters Arising - None

5.2. Outstanding Actions

5.2.1. **(21/9/09) Clerk to obtain costs for replacement litter bin.**
F100510-1 The Clerk to prepare Litter/Dog Bin Survey Packs.
Ongoing 17/1/11

Action to Clerk
Action to Clerk

5.2.2. **(19/10/09) Clerk to add the replacement of the Parish map on the Greenhill Parade notice board to the next PC agenda**
Ongoing 17/1/11

Action to Clerk

5.2.3. **100719-1 To draft a response to SG Core Strategy and circulate to members for comment.**

Action to Clerk

Consultation on the Pre-Submission Publication Draft Core Strategy ended on Friday 6th August 2010.

South Glos Council must now decide what changes to the Draft Core Strategy are required as a result of the received representations. The Council will consider the changes to the Core Strategy and its response to representations at the Cabinet meeting on 13th December and the Full Council meeting on 15th December 2010. The Core Strategy will be submitted for independent examination in spring 2011. .

17/1/11 – It was agreed that a letter should be written to the SG Core Strategy team to confirm that the Council had agreed the strategy.

- 5.2.4. **101018-1 A letter of thanks to be sent to Les Forrest for his eight years as the Community Representative Governor to St Helen School .** **Action to Clerk**
Awaiting nomination of Community Governor.
- 5.2.5. **101115-1 To report over-ploughing of footpath OTH57 (GR63518870) to the SG PROW team.** **Action to Clerk**
Ongoing 17/1/11
- 5.2.6. **101115-2 To request that SG Highways consider applying parking restrictions to the junction of Davids Lane and Paddock Gardens.** **Action to Clerk**
Ongoing 17/1/11
- 5.2.7. **101115-3 To invite Mrs Christine Casey to the Parish Council meeting to be held on Jan 17th to discuss her governorship of St Helen's School..** **Action to Clerk**
Complete. Action closed 17/1/11
- 5.2.8. **101115-4 To write to Mrs Kathy Edmonds confirming Bernard Willcox as the Parish Council representative on the John Dyer Award Committee.** **Action to Clerk**
Complete. Action closed 17/1/11
- 5.2.9. **101115-5 To establish responsibility for the large tree outside St Helen's Church.** **Action to Clerk**
It was agreed that the tree and the turning area is the responsibility of SG Council. The Clerk should confirm this with the Highways team.

6. Community nomination to the Governors of St Helen's School

- 6.1. Following the completion of two successful terms as the community Governor at St Helen's School by Les Forrest, the Parish Council invited Mrs Christine Casey, who had volunteered to take over the role to meet with the members.

Mrs Casey addressed the Council giving a brief summary of her background, her residency, community activities with the cubs and the relationships she had previously had with the school whilst her two sons had been pupils. Mrs Casey confirmed her independent views, her strength of support for community involvement and that she would be pleased if the Council accepted her as the community Governor at St Helen's School.

Several councillors offered comment about the wishes expressed by both the Head and the chairman of the Governors to build a close relationship with the council. It was agreed that we should clarify what the intentions are and consider the Councils involvement with both St Helen's and Marlwood schools.

Resolved: That Mrs Christine Casey be the Community Governor at St Helen's School.

110117-1 To inform Mrs Casey of the dates of council meetings and ensure that in future she has copies of both agendas and minutes. **Action to Clerk**

7. Recommendations from Committees

- 7.1. **Planning** (meeting held 15th Nov) - Cllr Mike Webb reported on the meeting as in the minutes.

Cllrs Kitty Davies and Hannah Richmond both raised the problem of the multiple and confusing replacement tree preservation orders in West View.

Cllr Maggie Tyrrell offered to find out why these confusing situations had occurred and seek clarification.

110117-2 To seek clarification from the SG Planners on the confusing new TPO's in West View and report back. **Action to Cllr Maggie Tyrrell**

- 7.2. **Playing Fields & Open Spaces** – (no meeting)

7.3. **Footpaths & Allotments** – (meeting 6th Dec) – Cllr Brian Davis

Cllr Davis gave a brief report of the meeting as in the minutes.

7.3.1. Allotments – progress will be reported in item 10.

7.3.2. Footpaths – There remained some confusion between the update receive from the SG PROW team and our own records of footpath problems. Cllr Brian Davis had offered to rationalise the two lists.

7.3.3. Street scene- we are awaiting the completion of the refurbishment of the Masons Arms bus shelter delayed by bad weather.

Graffiti was reported in the Bus Shelter opp. The Ship.

**110117-3 To take action to remove/re-paint the graffiti in the bus shelter opp. The Ship.
Action to Clerk**

7.4. **Finance and General Purposes** - (meeting held 6th Dec) – Cllr Terry Hunt reported on the meeting as in the minutes.

7.4.1. Litter Busters – in view of the additional requirements identified for “children’s equipment” and to replace equipment lost during the A38 Lay-by action, the committee recommends funds up to a value of £200 be made available to purchase the equipment.

Resolved: To make up to £200 available to purchase equipment to be donated to Litter Busters.

7.4.2. John Dyer Award Honours Board – Three estimates with designs had been obtained for an honours board, all approx 4’x2’ and capable of displaying the names of recipients for approx 30 years.

Greenbarnes -_Clear Oak Lacquered finish, square oak finish veneered and framed 1200wide x 600mm high. Sign writing black Times vinyl lettering. £671.00 inc. carriage

Mirage Signs - Oak veneered board framed 1220mm wide x 610mm high. Sign writing black vinyl text as per diagram. £325.00 inc. carriage

Lush Signs -_Oak varnished finish, framed 4ft wide x 2ft high. Black vinyl sign writing.
£485.00 + carriage

After discussion with the manufacturers, the Clerk was recommending the product from Lush Signs.

There was a great deal of discussion about this action and there was significant doubt about whether formal discussions had been held with the Jubilee Hall Committee. Several members also expressed strong disquiet that an honours board this size would overwhelm the existing Parish Council Honours board that displays the past Parish Council Chairmen and would lessen their perceived contribution to the community. It was agreed to contact the Jubilee Hall committee to gain their views and also determine if a smaller board was available.

The proposal was referred back to the F&GP Committee for further investigation.

7.4.3. 2011/12 Budget – The F&GP Committee recommended that despite some potential increasing costs anticipated in the coming year and the expectation that we would be spending some of the Reserve Funds, the 2011/12 Budget should remain the same as that for 2010/11 with the precept fixed at £47,346.

Cllr Phil Squires suggested that the Council should investigate if there were any services or costs that could be shared with other councils. This item would be included in the F&GP Committee agenda.

The Budget recommendation was agreed unanimously.

Resolved: The Parish Council Budget for 2011/12 to remain the same as that for 2010/11 with a precept of £47,346.

110117-4 To help members understanding, the Clerk to circulate a paper that describes the Budget process and calculations. *Action to Clerk*

8. Representatives Reports.

8.1. Police Matters

- 8.1.1. Report received from PCSO 8752 Tony Blackmore. For period 15th Dec 2010 to 14th Jan 2011
The past month has seen a few different incidents in the Alveston area, but in general terms remains a low crime area.

There have been three burglaries in the past month, two of which are quite rural and involved outbuildings being broken in to, a quad bike and butchers knives were taken in two separate incidents. All but one of the knives was recovered nearby. The third burglary involved the theft of two laptop computers, and may turn out to be a theft rather than burglary; all three incidents are still being investigated, awaiting crime scenes reports for evidence left etc. Unfortunately due to the location of some of these crimes there is little or no scope for house to house enquiries with other residents due to being rural.

There has been a couple of incidents reported of suspicious vans seen driving slowly around Alveston, one being a white Ford Transit with three white males wearing high visibility jackets, it is believed they may have been looking for scrap metal, batteries etc, left on view on driveways, in gardens etc. A similar van was reported and officers stopped the van and checked the driver and van, the male was known to the Police, but no evidence of stolen items in van.

We have had some good early calls about the suspicious vans, which enables us to attend promptly and find the vans and stop them and check the males over, from these checks there has been no direct evidence to arrest the males, however once stop checked they do leave the area, and we are also more aware of which vehicles they drive and what they look like, so please continue to monitor and report any suspicious people or vehicles to Police promptly, we would much rather attend and it be a false call with good intent than you return home to find property stolen!

Please be aware to lock and secure all outbuildings/sheds as best you can, fitting good quality locks and bolts etc. secure valuable items with chains/locks where possible and keep them hidden from view

I would like to apologise to anyone who attended the last Alveston Beat Surgery, unfortunately I was unable to attend this due to going from one job to another in Thornbury on that day! I always try to attend them but due to the nature of our job cannot always due to emergencies or ongoing incidents that we are sent to.

The next Beat surgery is Thursday 3rd February, 10:00-11:00am at Haddrell Court, Vattingstone Lane.

8.2. South Gloucestershire Council

Localism Bill - Cllr Maggie Tyrrell briefed the Council on the latest news about the effect of the Localism Bill, highlighting that the Bill was not just about the way money was used and distributed but probably more importantly about decision making. There were views that the South Glos Council run Local Area Forums may be used as the "local" element of many activities and take the "power" of decision making.

Some members expressed disquiet with this idea suggesting that all information so far available had talked of putting "power" in the hands of Parish and Town Councils and local Community Groups.

Thornbury Hospital - Cllr Maggie Tyrrell briefed the Council on the campaign to ensure Thornbury and district is well served by local services under the proposed changes suggested in the "Emerging Themes" document produced, in "indecent haste" by the PCT. All members were urged to make themselves aware of the document and the campaign. It was suggested that any "Council"

involvement should wait until more detail is given, however individuals were encouraged to become involved now.

8.3. The Alveston Trust Fund

Cllr Bernard Willcox expressed concern about the management and operation of the fund as, in his view, the capital should not be used for donations and there should be a greater emphasis on seeking additional funds if the Trust is to continue. Due to the recent illness of some trust members, Cllr Bernard Willcox felt that little progress would be made in the near future. .

8.4. Safer Stronger Community Group

Cllr Brian Lee reported by email on the meeting held on 1st Dec 2010.

The meeting was not well attended, but equally few concerns were raised. A short presentation was given on the March 2011 census. This can be filled in online (claimed to take only 10 mins); there are still some local jobs available. Analysis will take about 18 months. A few other points from the meeting:

- Latteridge road: an information pack has been generated; this will be reviewed by South Glos this month.
- Shirley White flagged up the need for a safe Alveston / Thornbury cycle route (recently discussed by the Parish Council, with land sale an issue). This was generally agreed as a key concern, but has funding problems; Jacqui Ward to pursue.
- Susan Wildman queried the safety of four tall trees near the church, and who is responsible. (This extends the concern raised at the last Parish Council meeting on the tree near the Millennium stone.)
- Jacqui Ward has been asked to re-paint the disabled parking bay at the Alveston shops, even though it's on private land, and South Glos may well do. (The Community Forum had approached the shops management to undertake this.)
- Thornbury will start its selective streetlight switching off (midnight onwards) from January. One person queried whether Alveston will do the same – what will trigger this?

8.5. Jubilee Hall Management Committee

Cllr Peter Taylor reported that the central heating boiler in the hall was to be replaced.

8.6. Youth Centre Management Committee

Cllr Peter Taylor reported that now that sufficient funds were now available, the work to replace the YC roof would start early in February, weather permitting.

9. Community Forum

Cllr Phil Squires reported that the next meeting of the Forum was to be held at the Ship on Wed 2nd Feb. The main discussions were to be the planning for the 2011 Show and the “Village of the Year” competition. With the Greenhill Parade project due to complete in the Spring, the Forum would now be looking for a new “community” project.

10. Allotments

Cllr Brian Davis reported that after considerable delays which had been outside the control of the Council, we had recently agreed the final draft lease. We were hopeful that the lease could now be completed without further delay. Progress had also been made with discussions with the neighbouring landowner over access for a water supply pipe although this was probably going to be quite costly and probably not possible until mid-summer. Further progress would be reported to the next meeting.

11. Playbuilder Project

Cllr Alison Peters presented the final plans for the changes to be made in the Lime Kiln Field. The details of the plan were discussed with a breakdown of the way the fund was to be spent.

Following previous "in principle" agreement that the Council would consider adding to the Playbuilder fund out of its reserves to enhance the plans, Cllr Alison Peters outlined what additional items could be added with a clear costing of each item.

Both Cllr Brian Davis and Cllr Peter Taylor objected to this additional expenditure expressing their fears about spending a significant part of the specific reserves.

Cllr Bernard Willcox, whilst not objecting to the proposed additional expenditure was surprised that with the recent discussions about reduced funds available for hospitals, the Local Authority was still spending £45k on children's play equipment. He felt priorities were not correct.

Following a vote, it was agreed that the Council would make funds available to add the "Mound and Tunnel" at a cost of £1,738 and the "compacted aggregate path" at a cost of £6,000. The money would be made available from the Play Area Reserve Fund. (currently £20,430)

Resolved: The Parish Council to fund the "Mound and Tunnel" and "compacted aggregate path" at a total cost of £7,738 as additions to the Playbuilder project.

12. Correspondence

12.1. Correspondence for Information

Listed in Appendix A

12.2. Correspondence for Action

None.

13. Authorisation of Payments.

13.1. Payments authorised.

13.1.1. The following lists payments authorised by Cllrs Cutland and Hunt on 20 Dec 2010.

Payee	Details	Chq. no	£
R Phillips	Salary and Expenses December 2010	1810	932.36
B Painter	Playground Inspections - Dec 2010 & Bus Shelters	1811	222.91
D Biddle	Cemetery caretaking - Dec 2010	1812	84.75
HM Revenue Customs	Tax and N.I - Oct, Nov, Dec 2010	1813	1,290.19
Alveston Jubilee Hall Management committee	Room hire Oct and November	1814	70.34
Virgin Media	Broadband to Jan 2010	1815	25.85
CFS	Photocopy Services Nov 2010	1816	14.36
The Alzheimer's Society	Grant Aid	1817	100.00
Children's Playlink	Grant Aid	1818	100.00
Alveston Community Forum	Grant Aid	1819	450.00
Alveston Jubilee Hall Management committee	Grant Aid	1820	500.00
Alveston Allotments Association	Grant Aid	1821	250.00
Alveston Youth Centre Management Committee	Grant Aid	1822	500.00
Mrs S Whyte - Litter Busters	Grant Aid	1823	51.21
Alveston Youth Centre Management Committee	Grant towards roof repair	1824	2,000.00
	Total expenditure		6,591.97

13.1.2. The following lists payments authorised by Cllrs Cutland and Davis on 5 Jan 2011.

Payee	Details	Chq. no	£
CRK Garden Manicures	Grounds Maintenance & final 10% cricket strip	1826	1,047.91
Digley Associates Ltd	Annual Safety Inspection	1827	158.63
	Total expenditure		1,206.54

13.1.3. The following payments were authorised by Cllrs Davies and Hunt.

Payee	Details	Chq. no	£
R Phillips	Salary and Expenses January 2011	1828	877.92
B Painter	Playground Inspections -January 2011	1829	104.46
D Biddle	Cemetery Caretaking - Jan 2011	1830	84.55
ntl:Telewest	Broadband to Feb 2010	1832	25.85
CFS	Photocopier Service Contract - Jan 2010	1833	10.26
	Total expenditure		1103.04

13.2. Income Received

13.2.1. The following lists income received by 20 Dec 2010.

Payee	Details	Chq. no	£
L&J Gulwell	Deed of Grant & Interment – Harding Plot 49	inc 1770	-262.00
The Co-operative Bank	Interest to Dec 3rd 2010	dc	-5.77
	Total expenditure		-267.77

13.2.2. The following lists income received by 10 Jan 2011.

Payee	Details	Chq. no	£
Bank of Ireland	Interest to December 6th 2010	dc	-0.04
EON - Central Networks	Wayleaves - Poles, stays & U/G cable	inc 1771	-68.40
	Total expenditure		-68.44

Resolved – That all payments and income presented to the meeting were accepted.

14. Any Other Business

14.1. The Parish Council and St Helen's School - This item was discussed under item 6

14.2. Photos of Councillors – deferred until 21st Feb.

14.3. Consultation on School Terms 2012/13 - Several councillors expressed concerns about Option 2 as it would present major difficulties to any parents who both worked full time. Option 1 is preferred.

14.4. Parish Council Elections 2011 – Local Governance Pack, information to be distributed.

14.5. ALCA subscription 2011/12 – The Clerk had circulated concerns that had been expressed by some Parish Councils re. the value of the ALCA offering and also the various documents that ALCA had circulated about the actions they had taken and their plans for the future. It was explained that whilst we hadn't used the services of ALCA a great deal, what they had done for us was necessary at the time. Currently our subscription is £557.

Resolved: To continue with ALCA membership for another year but to consider our membership again later in 2011.

14.6. No Cold Calling Zones- a paper had been circulated - Due to the high demand from areas wishing to become "No Cold Calling Zones" the SG Trading Standards department has determined to introduce a priority system. In order to do this they are asking everyone who would like a Zone to complete an application form. This form, if completed in full, will give them all the information they need to assess each application and classify them as either a high, medium or low priority. High priority areas will be placed on a waiting list and will go through to the consultation stage of the project. Those areas considered a low priority will not be progressed and medium priority areas will only be progressed if/when all the high priority applications have been implemented.

110117-5 To establish the criteria to be used to prioritise areas for consideration as a Cold Calling Zone.
Action to Clerk

14.7. Request for help with road flooding problem o/s 13 The Down. (Mrs Margaret Orchard) Archiving Parish Records.

110117-6 To report and urge action from SG Highways re. road flooding at The Down
Action to Clerk

- 14.8. John Dyer Award nomination – Council was reminded that any nominations should be made without delay via our representative, Cllr Bernard Willcox.
- 14.9. Request for funding from Ms Sarah baker-Falkner – after reading out the request, it was agreed that we should not make exceptions outside our standard Grant Aid Scheme.
- 14.10. Road works in Alveston village – Cllr Bernard Willcox expressed concern about the proliferation of road works in the village and was particularly upset that standard road signing and safety procedures were not being followed. The Clerk, who had been in contact with EON/Central Networks said he had already raised concerns with the contractors following problems identified by parents walking their children to school. More information would be requested.
- 14.11. Proposals for a new Power Station at Oldbury and the impact on the roads – Cllr Phil Squires expressed concern about the potential lorry/journey numbers being touted by various lobby groups and the additional impact these vehicle movements would have on an already stretched local infrastructure.
Cllr Maggie Tyrrell said that she sat on one of the liaison groups and would keep the Parish Council closely informed about the proposals. It was suggested that it was a bit early in the process to put in any formal complaints.

Meeting closed at 10.15pm.

Appendix A

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
11-Nov-10	L	SG Transportation Ser	Response re. Old Glos Road footway.	Clerk Action	15-Nov-10	Y
11-Nov-10	L	SG Community Consultation	New re-cycling service	Dist'n & File	15-Nov-10	N
11-Nov-10	L	SG Planning	Tree Preservation Order - 43 Wolfridge Ride	Clerk Action	15-Nov-10	Y
11-Nov-10	L	SG Planning	Tree Preservation Order - 45 Wolfridge Ride	Clerk Action	15-Nov-10	Y
11-Nov-10	L	SG Planning	Tree Preservation Order - 41 Wolfridge Ride	Clerk Action	15-Nov-10	Y
11-Nov-10	L	SG Council	Invoice £254.98 - Internal Audit	Clerk Action	15-Nov-10	Y
11-Nov-10	L	Salvation Army	Circular re. Christmas	Dist'n & File	15-Nov-10	N
12-Nov-10	L	HM Rev & Cust	BACS Remittance advice - VAT repayment	Clerk Action	15-Nov-10	Y
12-Nov-10	L	DTP Planning	Letter re. Localism Bill	Dist'n & File	15-Nov-10	N
12-Nov-10	L	North Bristol NHS Trust	Community Newspaper	Dist'n & File	15-Nov-10	N
12-Nov-10	L	SG Council	Estimate of Rough Sleepers	Clerk Action	15-Nov-10	Y
16-Nov-10	L	Marlwood School	Thanks for donation & literature	Dist'n & File	16-Nov-10	N
17-Nov-10	L	BT Payphones	Invoice £64.62	Clerk Action	17-Nov-10	Y
20-Nov-10	E	SG Link	November E-Bulletin	Dist'n & File	22-Nov-10	N
20-Nov-10	E	CVS South Glos	November Bulletin	Dist'n & File	22-Nov-10	N
20-Nov-10	L	Dell	Invoice (payment made by BP)	Clerk Action	22-Nov-10	Y
20-Nov-10	L	SG Council	Invoice £164.97	Clerk Action	22-Nov-10	Y
20-Nov-10	L	Co-operative Bank	Statement	Clerk Action	22-Nov-10	Y
20-Nov-10	L	SG Planning	Permit - Berkeley Vale Motors	Clerk Action	22-Nov-10	Y
20-Nov-10	L	SG Planning	Permit - 14 Davids Close	Clerk Action	22-Nov-10	Y
22-Nov-10	L	Head Teacher, St Helens	Invitation to attend St Helen's Christmas productions	Clerk Action	22-Nov-10	Y
23-Nov-10	L	CFS	Advice of 9% increase from 1/1/2011	Clerk Action	26-Nov-10	Y
26-Nov-10	L	CPRE	Fieldwork Dec 2010	Dist'n & File	26-Nov-10	N
26-Nov-10	L	SLCC	Membership Renewal	Clerk Action	26-Nov-10	Y
26-Nov-10	L	Bank of Ireland	Statement	Clerk Action	26-Nov-10	Y
27-Nov-10	L	HM Rev & Cust	Reminder re. Annual return	Clerk Action	29-Nov-10	N
27-Nov-10	L	SG Planning	Refusal - Wychwood. Church Rd. Rudgeway	Clerk Action	29-Nov-10	Y
01-Dec-10	L	L&J Gulwell	Payment & Application interment - Bryant	Clerk Action	01-Dec-10	N

ALVESTON PARISH COUNCIL

Full Council

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
01-Dec-10	L	CRK Garden Manicures	Invoice £2,276.84+VAT	Clerk Action	01-Dec-10	Y
01-Dec-10	L	BT Payphones	Bill reminder	Clerk Action	01-Dec-10	Y
04-Dec-10	L	Information Commissioners Office	Registration Renewal	Clerk Action	06-Dec-10	Y
06-Dec-10	L	Alveston JHMC	Invoice £70.34	Clerk Action	13-Dec-10	Y
07-Dec-10	L	SG Planning	Application - Barn Cottage, Church Rd. Rudgeyway	Clerk Action	10-Dec-10	Y
08-Dec-10	T	Mrs Olga Riddiford	Requesting Parish Council assistance to get a dropped kerb installed in Underwood Close.	Clerk Action	08-Dec-10	Y
08-Dec-10	L	SG Planning	Notification of Appeal for application at Lawnes Farm, Forty Acre Lane	Clerk Action	08-Dec-10	Y
08-Dec-10	E	CFS	Invoice £14.36	Clerk Action	13-Dec-10	Y
08-Dec-10	L	Virgin Media	Invoice £25.85	Clerk Action	13-Dec-10	Y
08-Dec-10	L	NALC	LCR News - Winter 2010	Dist'n & File	13-Dec-10	N
10-Dec-10	L	SG Planning	Consent - Dial House, The Street	Clerk Action	10-Dec-10	Y
10-Dec-10	L	SG Planning	Permit - Dial House, The Street	Clerk Action	10-Dec-10	Y
10-Dec-10	L	SG Planning	Permit - 8 West View	Clerk Action	10-Dec-10	Y
10-Dec-10	L	Rural Housing Alliance	Affordable Rural Housing: A practical guide for parish councils	Dist'n & File	13-Dec-10	N
10-Dec-10	L	ALCA	ALCA Subscriptions for 2011/12	Clerk Action	13-Dec-10	Y
10-Dec-10	L	ALCA	Democracy Pack - 2011 Election	Dist'n & File	13-Dec-10	N
11-Dec-10	L	SG Planning	Permit - Cedar Lodge, 5 West View	Clerk Action	13-Dec-10	Y
11-Dec-10	L	SG Planning	Application - Strode House, Strode Gardens	Clerk Action	13-Dec-10	Y
15-Dec-10	L	SG Planning	Permit - Briarlands, Gloucester Rd. Rudgeyway	Clerk Action	15-Dec-10	Y
15-Dec-10	L	SGC	Consultation on School Term & Holidays 2012-13	Clerk Action	15-Dec-10	Y
17-Dec-10	L	SG Planning	Application - The Beeches, Old Glos Rd.	Clerk Action	20-Dec-10	Y
17-Dec-10	L	SG Planning	Application - Stanley Cott. 7 The Down	Clerk Action	20-Dec-10	Y
17-Dec-10	L	SG	Our News - SG Partnership newsletter	Dist'n & File	23-Dec-10	N
17-Dec-10	L	SG	South Glos News Winter 2010	Dist'n & File	23-Dec-10	N
17-Dec-10	L	NHS South Glos	Free Community Programme	Dist'n & File	23-Dec-10	N
20-Dec-10	L	Co-operative Bank	Statement	Clerk Action	21-Dec-10	Y
20-Dec-10	L	ICO	Confirmation of renewal	Clerk Action	21-Dec-10	N

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
20-Dec-10	L	SG Council	Council Taxbase & Precept arrangements - 2011/12	Clerk Action	23-Dec-10	Y
20-Dec-10	L	SG	Rural & Parish Matters	Dist'n & File	23-Dec-10	N
22-Dec-10	L	Oldbury SSG	Meeting notice 19/1/11	Dist'n & File	23-Dec-10	N
22-Dec-10	L	CRK Garden Manicures	Invoice £1,047.91	Clerk Action	23-Dec-10	Y
23-Dec-10	L	SG	Networking News Autumn 2010	Dist'n & File	23-Dec-10	N
28-Dec-10	L	Children's Playlink	Thanks for donation	Clerk Action	30-Dec-10	N
29-Dec-10	L	Digley Associates	Invoice £158.63	Clerk Action	30-Dec-10	Y
30-Dec-10	L	Alveston JHMC	Thanks for donation	Clerk Action	30-Dec-10	N
30-Dec-10	L	Bank of Ireland	Statement 20/12/10	Clerk Action	30-Dec-10	Y
06-Jan-11	L	Brian Gale (Helmet)	Thanks for donation	Clerk Action	06-Jan-11	N
06-Jan-11	L	The Royal British Legion	Brochure - Great Poppy Party Weekend	Dist'n & File	06-Jan-11	N
07-Jan-11	E	CVS South Glos	E-Bulletin & Training Programme	Dist'n & File	07-Jan-11	N
07-Jan-11	L	Sims Cook & Teague	Letter re. Allotments	Clerk Action	07-Jan-11	Y
07-Jan-11	L	Oldbury SSG	Powerlines issue 14	Dist'n & File	07-Jan-11	N
07-Jan-11	L	SG	Handy Van Services	Dist'n & File	07-Jan-11	N
07-Jan-11	L	Virgin Media	Invoice £25.85	Clerk Action	07-Jan-11	Y
07-Jan-11	L	Alzheimer's Society	Thanks for donation	Clerk Action	07-Jan-11	N
07-Jan-11	E	CFS	Invoice £10.26	Clerk Action	07-Jan-11	Y
08-Jan-11	L	SG planning	Withdrawn - The Beeches Old Glos Rd	Clerk Action	12-Jan-11	Y
10-Jan-11	L	Alveston Community Forum	Thanks for donation	Clerk Action	12-Jan-11	N
10-Jan-11	T	Dianne Biddle	Cemetery reports - Side footpath gate damaged and off hinges, notice damaged.	Clerk Action	13-Jan-11	Y
11-Jan-11	L	SG Senior Citizens Forum	Newsletter Winter 2010-2011	Dist'n & File	12-Jan-11	N
11-Jan-11	L	Clerks & Councils Direct	Newsletter Jan 2011	Dist'n & File	12-Nov-11	N
11-Jan-11	L	Glasdon	Litter/Dog Bin Brochure	Dist'n & File	12-Nov-11	N
12-Jan-11	L	SLCC	The Clerk	Dist'n & File	12-Jan-11	N
12-Jan-11	L	SG Planning	Amendment - Stanley Cott, 7 The Down, Alveston	Clerk Action	12-Jan-11	Y
12-Jan-11	L	SG SSCG	Annual Report 2010	Dist'n & File	12-Jan-11	N
12-Jan-11	L	St Peter's Hospice	Request for donation	Clerk Action	12-Jan-11	N
12-Jan-11	T	Mrs Margaret Orchard	Request for PC help re. flooding road o/s 13 The Down.	Clerk Action	13-Jan-11	Y