

**Minutes of the Playing Fields & Open Spaces Committee
Held on 5th September 2016 at 7.30 p.m. in the Bush Room**

Present: - Anne Curtis (AC) (Chairman), Alison Peters (AP), Marcus Fry (MF), Steve Blick (SB), Mike Webb (MW), Paul Caddick (PC), James Sumner (JS)
Graham Smith (Clerk)

1. Apologies for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

Mrs Janet Williams (Guides), Mr Paul Ferragut (Alveston Cricket Club)

4. Declaration of Interests

None

5. Minutes of the meeting held on 9th May 2016 and Matters arising

5.1. (JS) highlighted details within the draft minutes which were irrelevant and proposed that the minutes be altered accordingly. All Cllrs agreed and Clerk confirmed the corrections to the minutes for approval at the next meeting.

5.2. Matters Arising - None

5.3. Outstanding actions – None

6. Playing Fields & Open Spaces

6.1. Seed Planting - Mrs. Janet Williams (Alveston Guides) presented to Cllrs an initiative by Kew Gardens relating to wild flower seed planting within communities and confirmed that the Alveston Guides will be taking part in the initiative and requested from the committee a location within the open space where planting could take place. Cllrs agreed that the area bordering the path between the Lime Kiln Field and the Play area would be an ideal location. It was confirmed that grass and turf would need to be removed and the land rotivated. (PC) suggested that the AAA association may become involved and agreed to raise this request at their next meeting. (Clerk) agreed to investigate options for the removal of the turf / grass.

6.2. SGC Green Space designation (Strode Common & Play Area) - (Clerk) informed Cllrs that SGC had proposed to assess the feasibility of developing the greenspace on Down Road for housing. An issue had arose with SGC as it was assumed that all land was owned by the council, however Clerk had confirmed with SGC that the play area land was under Parish council ownership. Clerk had confirmed (after a further conversation with SGC that morning) that the council had decided to withdraw their consideration for development upon this area and designate it as green space.

7. Cemetery

(Clerk) confirmed to councillors that the vacancy for Cemetery Caretaker remains however, the additional duties were not onerous and was happy to continue. (AP) recommended that an advertisement be placed on the notice board at the Parade of Shops.

(AC) proposed that the gravel covering at the Cemetery entrance was wearing thin and requested that (MW) seconded the proposal and requested (Clerk) investigate prices for more gravel to be laid at the entrance.(Clerk) recommended that this should be done in the Spring and confirmed that he would obtain three quotations.

PF160905-01: - Obtain quotations for additional gravel covering at cemetery entrance.

Action to (Clerk)

8. Grounds Maintenance

- 8.1. Grounds Maintenance Specification Update - Mr Paul Ferragut (PF) as representative of Alveston Cricket Club informed Cllrs that he felt that the maintenance of the Cricket Pitch throughout the summer months had not been ideal due to the nature and frequency of grass cutting and proposed to the committee that the Alveston Cricket Club assume responsibility for cutting the area. (Clerk) confirmed that the Grounds Maintenance contract was due for renewal on 1st April 2017 and recommended that the committee take this into consideration when drawing up the new tender document. (PF) agreed to advise the Cllrs of ACC requirements when required.
- 8.2. Grounds Maintenance Tender Document – (AC) advised Cllrs that a sub-committee was required to review the Grounds Maintenance Contact tender specification and requested participation from Cllrs. (JS) and (MW) agreed to form a Sub-Committee with (AC) to chair.

9. Correspondence

None

10. Website / Helmet

Vacancy for Cemetery Caretaker.
Guides initiative – re wild flower planting.

11. Any other business

(PC) informed the committee that he had requested further information from SGC relating to tree and hedge planting at the perimeter of the Down Road greenspace and confirmed that SGC considered that the cost of installing and ongoing maintenance would be in excess of the cost quoted for the installation and ongoing grounds maintenance of boulders. (PC) proposed that the committee recommend to the Finance Committee that the option to install boulders should be approved and progressed. (JS) seconded the proposal and the committee voted (4 in favour, 1 against & 2 abstentions).

16.034 Resolved: The PF & OS committee recommend the use of boulders as a deterrent to travellers entering the Down Road Green Space.

Meeting Concluded at 08.15 PM

**The next meeting of the Playing Fields and Open Spaces Committee is on
Monday 7th November at 7.30pm.**