

Minutes of the meeting of the Finance & General Purposes Committee

Held on 2nd June 2014 at 7.30 pm in the Bush Room

Present: - Cllrs. Terry Hunt (TH) (Chair), Alison Peters (AP), Marcus Fry (MF), James Sumner (JS), Steve Blick (SB), Paul Caddick (PC).
Graham Smith (Clerk)

1. Apologies accepted for Absence

N/A

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 12th May 2014 and Matters Arising

5.1. Approval of The Minutes of the meeting held on 12th May 2014

14.021 Resolved: The Minutes of the meetings held on 12th May 2014 were approved and signed by the Chairman

5.2. Matters Arising – None

5.3. Outstanding Actions –

As no deeds could be found neither in Bristol or Gloucester council registry (TH) recommended that action to be taken to contact the Land Registry direct. (AW) had suggested to (clerk) that the deeds do not exist as the land transfer pre-dated the deed process and felt that contacting AMD solicitors may be fruitful.

F140602-01: Contact AMD Solicitors / Land Registry relating to missing deeds.

Action to Clerk

6. Matters Arising from Committee reports

6.1. Planning Committee – none

6.2. Footpaths & Allotments – none

6.3. Playing Fields & Open Spaces Committee - none

7. Financial Reports

7.1 Finance Report for May 2014

All reports are filed separately and not included in meeting notes.

(MF) enquired why a sum of £218 had been allocated to allotment expenses.

P140602 – 02: Investigate reasons for £218 spends allocated to allotment expenses.

Action to Clerk

14022 Resolved: The financial reports as presented were accepted as accurate and signed by the Chairman.

8. Financial Matters

8.1. Bank Mandate

Due to an error in the previous mandate the Bank of Ireland requested a page to be resubmitted with Councillors in question resigning the document.

9. Authorisation of Payments & Income Received

NB. Payee removed from lists for confidentiality.

9.1. Payments authorised by Cllrs Alison Peters & Steve Blick

Details	Chq. no	£
Grounds Maintenance Contract - May	2425	1176.20
Highway Grass Cut & Dog Bins	2426	1281.31
Litter Bin Empty	2427	66.10
Clerk Expenses-Telephone, Stationery	2428	67.82
Total Payments		£2,591.43

9.2. Recent Receipts

Details	Ref.	£
Deed of Grant – Grave Plot 22	Inc2344	194.00
Total Receipts		£194.00

10. Policy Documents

(Clerk) commented that all Policy Documents were up to date.

11. Correspondence

None

12. Any other business

12.1 (AP) informed all Council Members that the resignation from Ann Wilkins had recently been received.

(AP) requested that a discussion relating to Council member numbers and a recruitment strategy be placed on the agenda for the Parish Council Meeting of the 16th June 2014.

(TH) suggested that (Clerk) contact other Parish Councils with regard to council member numbers.

P140602 – 03: Discuss with neighbouring Parish Councils council member numbers and issues that they may be currently experiencing.

Action to Clerk

(Clerk) informed councillors that he had received a notification from Co-op bank that the annual investment of funds is reaching maturity on 26th June and a request had been made for an instruction relating to reinvestment with the Co-op Bank. (Clerk) informed the committee of last year's return on the investment. (JS) requested that an investigation be carried out to ensure that the Co-op bank is competitive compared to other options.

P140602 – 04: Investigate options relating to optimum return from monies currently invested with the Co-op bank.

Action to Clerk

Meeting Closed – 19.45

**The next meeting of the Finance and General Purposes Committee is on
Monday 7th July at 7.30pm.**