

Minutes of the meeting of the Finance & General Purposes Committee

Held on 8th February 2016 at 7.30 pm in the Bush Room

Present: - James Sumner (JS) (Chair), Alison Peters (AP) (Chair), Marcus Fry (MF), Mike Webb (MW), Steve Blick (SB).

Graham Smith (Clerk)

1. Apologies accepted for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

Cllr Paul Caddick

4. Declaration of Interests

None

5. Minutes of meeting held on 4th January 2016 and Matters Arising

5.1. Approval of The Minutes of the meeting held on 4th January 2016

15.104 Resolved: The Minutes of the meetings held on 4th January 2016 were approved and signed by the Chairman

5.2. Matters Arising – (JS) proposed that in future the F & GP committee meetings follow PF & OS & F & A meetings in order that proposals relating to finance from the committees may be approved by the F & GP committee on the same evening. All Cllrs agreed and new timings be implemented at the next meeting.

5.3. Outstanding Actions – (Clerk) confirmed that action F151102-01 remains outstanding,

6. Matters Arising from Committee Reports

6.1. Planning Committee – None

6.2. Footpaths & Allotments Committee – None

6.3. Playing Fields & Open Spaces Committee – None

7. Financial Reports

7.1 [Finance Report January 2016](#)

(JS) informed Cllrs that he had reviewed the financial reports and all appeared in order.

15.105 Resolved: The financial reports for January as presented were accepted as accurate.

8. Financial Matters

8.1 [Grant Aid](#)

(Clerk) provided within the agenda packs 4 applications requesting Grant Aid as follows: -
* Alveston Youth Centre - £250 for Kitchen Update.

- * St Helens Church PCC - Assistance toward cost for a tower hand rail.
- * Alveston Allotment Association – Improvements to access
- * Frontline Martial Arts – Assistance toward mats

The finance committee agreed that as the Parish Council were “landlords” to the allotment holders and therefore the Alveston Allotment Association upgrade to the access route should fall outside the scope of Grant Aid and money toward upgrade should come from allotment expenditure budget.

(AP) commented that the Martial Arts Club and particularly the applicant was an active member of the community of Alveston presenting martial arts talks and demonstrations throughout community groups.

(Clerk) informed Cllrs that £544 of the grant aid budget remains.

(AP) proposed that the split to applicants be £150 – Frontline Martial Arts, £150 – St Helens PCC, £244 – Youth Centre. (MF) seconded the motion and all Cllrs agreed.

15.106 Resolved: Award of Grant Aid be distributed to applicants - £150 – Martial Arts, £150 – St Helens PCC, £244 – Youth Centre.

9. Authorisation of Payments

9.1. Payments made 8th February 2016 - Payments signed by Cllrs Alison Peters & Paul Caddick

Details	Ref.	£
Grounds Maintenance Contract - Jan	2650	1248.20
Annual Playground Inspection	2651	225.00
Cemetery Water Charges	2652	18.39
Total Payments		£1491.59

9.2. Recent Receipts

Half Year Pitch usage	Inc2592	169.00
Calendar Sponsorship	Inc2593	60.00
Total Receipts		£229.00

10. Correspondence

None

11. Website

(MF) requested that we should endeavour to increase awareness of alveston.org within the village.

F160208-01: Contact Cromhall Media to enquire whether any bespoke promotional material exists.
Action to (Clerk)

12. Any other business

(Clerk) informed councillors that the Bank of Ireland mandate had been approved by the Bank and all Cllrs are now able to sign payment cheques.

(MF) informed Cllrs that at their last meeting the Jubilee Hall Management Committee agreed that charges made to the Parish Council for document storage had been applied inconsistently and it was agreed that storage charges be withdrawn.

(Clerk) informed councillors that the action to mount a key storage unit within the Jubilee Hall premises is underway.

(MF) informed Councillors that the Jubilee Hall Mgmt. Committee are investigating costs for the installation of Wi-Fi and audio visual equipment.

(AP) requested that (Clerk) and (JS) investigate and report to the Parish Council the amount of money available within budget for proposed works to install trees and equipment within the Down Road open space.

F160208-02: Investigate and report to the Parish Council the amount of money available within budget for proposed works to install trees and equipment within the Down Road open space.

Action to (Clerk) & (JS)

Meeting Closed – 19.55

**The next meeting of the Finance and General Purposes Committee is on Monday
7th March at 8.30pm.**