

Minutes of the meeting of the Finance & General Purposes Committee

Held on 9th May 2016 at 8.10 pm in the Bush Room

Present: - James Sumner (JS) (Chair), Alison Peters (AP), Marcus Fry (MF), Mike Webb (MW), Steve Blick (SB).

Graham Smith (Clerk)

1. Apologies accepted for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of meeting held on 4th April 2016 and Matters Arising

5.1. Approval of the minutes of the meeting held on 4th April 2016

16.011 Resolved: The minutes of the meetings held on 4th April 2016 were approved and signed by the Chairman

5.2. Matters Arising – None

5.3. Outstanding Actions – None

6. Matters Arising from Committee Reports

6.1. Planning Committee – None

6.2. Footpaths & Allotments Committee – None

6.3. Playing Fields & Open Spaces Committee –
(AP) proposed that APC purchase a wreath for the funeral of Diana Biddle to a value of £50. (JS) seconded the request and all Cllrs approved.

16.012 Resolved: APC purchase a wreath for the funeral of Diana Biddle to a value of £50.

7. Financial Reports

7.1. Finance Report April 2016

(JS) informed Cllrs that he had reviewed the financial reports and requested clarification from (Clerk) relating to HMRC payment posted to inspection salary. (Clerk) confirmed that this was a mis-posting and would be reversed out and reallocated in the following month.

16.013 Resolved: The financial reports for April as presented were accepted as accurate with the exception of the mis-posting which will be rectified in the May report.

8. Financial Matters

(Clerk) brought to the attention of Cllrs that a decision will be required in June relating to re-investment of the cash reserves currently lodged with the Co-op bank.

9. Authorisation of Payments

9.1. Payments made 9th May 2016 - Payments signed by Cllrs Steve Blick & Mike Webb

Details	Ref.	£
Grounds Maintenance Contract - Apr	2688	1212.20
Year End Check - accounts system	2689	144.00
Invoice – ALV 001	2690	12.77
Total Payments		£1,368.97

9.2. Recent Receipts

Details	Ref.	£
Calendar Sponsorship	Inc2692	60.00
Internment/Deed of Grant Plot 70	Inc2691	270.00
Allotment Rent – Plot 31	Inc2690	28.35
Allotment Rent – Plot 16	Inc2674	28.35
VAT Refund	t/fer	2190.26
Total Receipts		£2576.96

10. Correspondence

None

11. Website

None

12. Any other business

(AP) informed Cllrs that (TH) had been ill having recently spent some time in hospital however; he is back at home and on the road to recovery.

(MF) requested that the committee consider options as to how the Parish Council may assist financially with the Jubilee Halls' strategy to install broadband and whether this should be done through the grant process. Cllrs recommended that this should be left to the consideration of the Jubilee Hall management Committee and that the Parish Council grant process will take place later in the year.

(MF) informed Cllrs that he will be interviewed on Radio Bristol on the 11th June to create awareness of local footpaths, the Parish Councils Calendar initiative etc.

Meeting Closed 20.40PM

**The next meeting of the Finance and General Purposes Committee is on Monday
6th June at 8.15pm.**