

**Minutes of the Parish Council Meeting
Held on 15th November 2010 at 7.30 p.m. in The Jubilee Hall.**

Present: - Cllrs John Cutland (Chairman), Terry Hunt, Bernard Willcox, Brian Lee, Brian Davis, Peter Taylor, Allison Peters, Hannah Richmond, Phillip Squires, Shirley Holloway (SGC),

Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Mike Webb, Kitty Davies, Maggie Tyrrell (SGC).

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

None

4. Declaration of Interests

The following members declared an interest relevant to Item 6.4 –
Cllr. Brian Lee, Treasurer of Jubilee Hall Management Committee, Treasurer of Alveston Allotments Association, member of Alveston Community Forum.
Cllr. Peter Taylor, member of Jubilee Hall Management Committee and Youth Centre Management Committee.
Cllr. Brian Davis, member of Jubilee Hall Management Committee
Cllr. Phil Squires, chairman of Alveston Community Forum.

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 18h October 2010

Resolved: The minutes of the Parish Council meeting of Monday 18th Oct 2010 were accepted and signed by the chairman.

5.1. Matters Arising - None

5.2. Outstanding Actions

5.2.1. **(21/9/09) Clerk to obtain costs for replacement litter bin.** **Action to Clerk**
F100510-1 The Clerk to prepare Litter/Dog Bin Survey Packs. **Action to Clerk**
Ongoing 15/11/10

5.2.2. **(19/10/09) Clerk to add the replacement of the Parish map on the Greenhill Parade notice board to the next PC agenda** **Action to Clerk**
Ongoing 15/11/10

5.2.3. **100719-1 To draft a response to SG Core Strategy and circulate to members for comment.** **Action to Clerk**

Consultation on the Pre-Submission Publication Draft Core Strategy ended on Friday 6th August 2010.

South Glos Council must now decide what changes to the Draft Core Strategy are required as a result of the received representations. The Council will consider the changes to the Core Strategy and its response to representations at the Cabinet meeting on 13th December and the Full Council

meeting on 15th December 2010. The Core Strategy will be submitted for independent examination in spring 2011. recommend the action be closed.

- 5.2.4. **100920-1 To gain a commitment from the Community Police team to either resume attending the Parish Council meetings or at the very least provide a report. Action to Clerk**

Response received from Neil Whyman PC 1159, Thornbury & Alveston Neighborhood Policing Manager. – “With reference to our conversation yesterday, please can you forward me the dates for the following year of the Parish Council meetings and I will arrange for a representative to attend quarterly and for a police report to be forwarded monthly to you.

With regards to us attending we will aim to attend quarterly as mentioned but obviously depending on Police/Operational needs.”

Action Closed.

- 5.2.5. **100920-2 To establish the plans and current status of the new cycle/footpath between Thornbury and Alveston Action to Cllrs Maggie Tyrrell/Shirley Holloway**

Cllr Shirley Holloway reported that there remains an intention to construct the footpath but there is currently a problem with gaining permission from one of the landowners. He is trying to sell the land and is reluctant to commit to permitting the path as it may impact on his ability to sell. It was agreed that this action would be closed and any future progress on the footpath reported under the regular reporting by Cllrs. Shirley Holloway and Maggie Tyrrell.

Action Closed

During the discussion, Cllr Brian Lee reported that footpath OTH 57 in the field at the top of Thornbury Hill (GR 63518870) had been over-ploughed by the landowner making it very difficult to walk.

- 101115-1 To report over-ploughing of footpath OTH57 (GR63518870) to the SG PROW team. Action to Clerk**

- 5.2.6. **101018-1 A letter of thanks to be sent to Les Forrest for his eight years as the Community Representative Governor to St Helen School . Action to Clerk**

Awaiting nomination of Community Governor.

See item 13.1.

- 5.2.7. **101018-2 In view of the recent lack of police reports being provided to the meeting it was agreed to change the name of this item to Police matters. Action to Clerk**

Completed, Action closed.

- 5.2.8. **101018-3 Clerk to report to the Council the details of Allotment meetings he had attended after first discussing with Cllr Brian Davis. Action to Clerk**

Email sent to all members 18-Oct-2010. Action closed

6. Recommendations from Committees

- 6.1. **Planning** (meeting held 18th Oct & 1st Nov) - Cllr Brian Lee reported on the meeting as in the minutes.

Parking at Davids Lane/Paddock Gardens junction - Cllr Brian Lee asked that the Council discuss the apparent problems that residents are now experiencing with parked cars following the recent housing developments in Paddock Gardens and Davids Lane. It was thought that even with the developments all being built with the statutory parking bays, experience has shown that once all the new houses are fully occupied, cars will inevitably be parked on the road.

Davids Lane is a popular through-route for vehicles entering and leaving the village and if cars are regularly parked near this junction, it will inevitably make this junction both difficult to traverse and potentially dangerous. It was suggested that we should ask SG Council to consider applying parking restrictions to the junction.

101115-2 To request that SG Highways consider applying parking restrictions to the junction of Davids Lane and Paddock Gardens. **Action to Clerk**

- 6.2. **Playing Fields & Open Spaces** – (meeting held 1st Nov) – Cllr Alison Peters reported on the meeting as in the minutes.

The Playbuilder Project will be reported under item 10.

- 6.3. **Footpaths & Allotments** – (no meeting)

- 6.4. **Finance and General Purposes** - (meeting held 1st Nov) – Cllr Terry Hunt reported on the meeting as in the minutes.

John Dyer Award – In the F&GP minutes dated 1st Nov, there was confusion in the wording of the reported discussion about the John Dyer Award. The Clerk agreed that the wording would be revised and new draft minutes produced.

Footpath Signs - The Committee had recommended the purchase of two restricted access-way signs at a cost of £298.34 to be installed at either end of the private pathway to the allotments to increase the landowner's security.

Resolved: To purchase two signs as per estimate at a cost of £298.34 plus VAT from Signet Signs.

- 6.4.1. Section 137 Grant Aid Applications 2010/2011

The committee recommend the grant awards as in the table below.

The approved budget allows for a total of all awards to be no more than £2,500. An award to the RBL of £75.00 has already been approved leaving £2,425 as the available fund.

After sending invitations to apply to all 17 organisations listed below, applications have been received as listed:

Organisation	Requested Amount	Recommended Grant
Royal British Legion	£75.00	£75.00
Alzheimer's Society (Bristol & S Glos Branch)	£200.00	£100.00
Children's Playlink Play Scheme for Disabled Children	£560.00	£100.00
Marlwood School	Prize	£55.00
South Glos Senior Citizens Forum	£100.00	0.00
Alveston Community Forum	£450.00	£450.00
Jubilee Hall Management Committee	£500.00	£500.00
Alveston Allotments Association	£500.00	£250.00
Alveston Youth Centre Management Committee	£550.00	£500.00
Helmet	£250.00	£250.00
Alveston Litter Busters	£51.21	£52.21
Elim Housing Ass. The Forecastle Hostel	No response	0.00
Four Towns & Vale Link Community Transport	No response	0.00
SARA	No response	0.00
SG Citizens Advice Bureau (Thornbury)	No response	0.00
St Helens Church of England School	No response	0.00
St Helens Pre-School	No response	0.00
Victim Support	No response	0.00
	£3,161.21	£2332.21

Resolved: The Council approved the Section 137 Grants as in the table above.

7. Representatives Reports.

7.1. Police Matters

7.1.1. The Community Police team had forwarded their Neighbourhood Newsletter - Thornbury and Villages - Autumn 2010 Issue 4.

7.1.2. The Thornbury & Alveston Safer Stronger Community Group is meeting on Wed 1st Dec at 7.30pm in the Methodist Church, Greenhill.

7.1.3. Police report received from PCSO8752 Tony Blackmore.

As a result of residents reporting speeding motorists in Alveston, Police speed checks have been carried out and Police warning letters have been sent to offending motorists advising them to check their speed.

Several arrests have been made in Alveston in relation to burglaries committed in the area over the past few months. Thieves have been targeting garages, sheds, and outbuildings and stealing bicycles, garden equipment, and tools. Local officers have gained valuable information from house to house enquiries, forensic evidence found at the scenes and constant high visibility patrols in the area.

NHW Co-ordinators have been advised of recent burglaries and asked to be vigilant in their duties and to report anything deemed to be suspicious or out of the ordinary. Please immediately report anything, even if you think it would not be helpful as we have collated numerous pieces of intelligence and it all helps to close the net around these offenders.

The next Beat Surgery will be held on Thursday 9th December 2010 in Haddrell Court, Vattlingstone Lane, Alveston between 10.00 - 11.00am.

7.1.4. Community Speed Watch – Cllr Terry Hunt reported that the coordinator no longer has the time to continue due to work commitments. He hoped that someone else would volunteer but at the moment, the local scheme is suspended.

7.2. South Gloucestershire Council

Cllr Shirley Holloway reported that planning work had started for the pedestrian crossing at Cross Hands as had been reported in the local press. She reminded the meeting that the key enabler for the crossing had been the availability of “Merlin” funds.

7.3. The Alveston Trust Fund

Cllr Bernard Willcox reported that the trust members had agreed the Christmas Gift List which will be distributed in due course.

7.4. Youth Centre Management Committee

Cllr Peter Taylor attended a recent meeting of the YC Management Committee where the roof repair work was discussed and the decision taken to begin work as soon as practicable.

Generally the YC was operating quite well although was not as fully booked as the committee would like.

8. Community Forum

Cllr Phil Squires reported.

Greenhill Parade Project – This project was now the priority with work continuing through the winter. Tree planting would continue and the benches installed before spring 2011.

Community Show 2011 – Early planning has started for next years show where the theme will be “Aviation”. Details are still in the early stages of discussion but there is a great deal of excitement about some of the possible activities.

Coffee Morning – The Community Forum were holding a coffee morning in aid of CPRE funds.

Elaine Lee and Cllr Phil Squires as secretary and chairman of the Community Forum were meeting with the Community Relations person at Marlwood School to explore common aims.

9. Allotments

Cllr Brian Davis reported a complete lack of progress with the legal work to complete the lease on the land. We have discussed the problem with the landowner who confirms that as far as she is aware, there are no outstanding problems, in fact we were asked if there was anything the Council could do to encourage her solicitor to complete. The Council solicitor has written to the landowner’s solicitor to firmly encourage completion.

10. Playbuilder Project

Cllr Alison Peters explained that she had received formal confirmation that the £45k grant was available but all expenditure must be completed by 31 March 2011. We had, as yet not received any plans although we know that our project is to be one of the first to be delivered. There would be a final opportunity for the public to consult on the plans but the consultation would need to be completed very quickly to prevent any delay to work starting. A consultation event is planned in the Jubilee Hall on Sunday morning 28th Nov. The Parish Council had written to all of the playing field neighbours explaining the situation and inviting them to the consultation event.

Cllr Brian Davis asked what the consultation hoped to achieve and expressed concern that the Parish Council were not being given a formal opportunity to consider the plans. After the work is completed, we will be responsible for the maintenance and any ongoing/support work required.

Cllr Alison Peters apologised for the inevitable speed of the consultation and hoped that the Council members would be able to consider the plans at the public consultation, discuss them at the first available meeting and hopefully give their approval in time to prevent any delay. It would have been better if we had more time for deliberation but unless the process is very quick, we could be in danger of losing the grant opportunity.

It was confirmed that SG Council would accept financial liability for all the contracted work and any delays after the deadline would not leave the project half completed.

Resolved: It was agreed that as many members as possible would attend the Playbuilder public consultation on 28th Nov, consider and discuss the plans and give any comment back to the members of the F&GP committee who would, on behalf of the whole council consider the plans at the meeting on 6th Dec.

11. Correspondence

11.1. Correspondence for Information

Listed in Appendix A

11.2. Correspondence for Action

None.

12. Authorisation of Payments.

12.1. Payments authorised.

Payments – The following payments were authorised by Cllrs Brian Davis and Peter Taylor.

Payee	Details	Chq. no	£
Marlwood School	Donation	1797	55.00
R Phillips	Salary and Expenses Nov 2010	1798	1,137.71
B Painter	Playground Inspections etc. Nov 2010	1800	104.46
D Biddle	Cemetery Caretaking Oct & Nov 2010	1799	84.55
Virgin Media	Broadband to Dec 2010	1801	25.85
CFS	Photocopy Services Oct 2010	1802	16.73
South Gloucestershire	Internal Audit	1803	254.98
	Total expenditure		1,679.28

12.2. Income Received

Payee	Details	Chq. no	£
HM Revenue & Customs	VAT Repayment	dc	-1,158.34
	Total expenditure		-1,158.34

Resolved – That all payments and income presented to the meeting were accepted.

13. Any Other Business

13.1. Community Governor for St Helen's School

The Clerk reported that he had received a communication from Mrs Christine Casey of Wolfridge Ride, volunteering to be the Parish Council sponsored community Governor to St Helen's School. Mrs Casey was hoping to retire in the New Year and as her own two sons had both attended the school, she would now like to give something back to the institution that gave so much support to her own family.

Resolved – The Council agreed in principle that Mrs Christine Casey be the Parish Council sponsored community Governor to St Helen's School. The Council would invite Mrs Casey to the first Parish Council meeting in the New Year to meet with councillors and discuss what opportunities we may have to help build the relationship between the Council and the School.

101115-3 To invite Mrs Christine Casey to the Parish Council meeting to be held on Jan 17th to discuss her governorship of St Helen's School.. **Action to Clerk**

13.2. Confirmation of Meetings calendar 2011.

Draft 2 of the 2011 meetings calendar was agreed and would be re-printed and distributed as the final copy.

13.3. Representative to the John Dyer Award Committee (3 years)

Cllr Bernard Willcox volunteered to serve as the Parish Council representative on the John Dyer award committee.

Resolved: Cllr Bernard Willcox to serve a three year term as the Parish Council representative on the John Dyer award committee.

101115-4 To write to Mrs Kathy Edmonds confirming Bernard Willcox as the Parish Council representative on the John Dyer Award Committee. Action to Clerk

13.4. Archiving Parish Records

Cllr John Cutland had suggested that both the Parish Council and Jubilee Hall records could be archived to the Gloucestershire archives.

Cllr Brian Lee had investigated this suggestion and established that some records are in the loft store room of the Jubilee Hall, but that none is held in Gloucester archives. He understood that each Clerk in turn produces or "files" a great deal of material which could be archived but over time, had just accumulated. Perhaps the Parish Council should consider managing this archive material as I'm sure some is never accessed and could be destroyed.

The Jubilee Hall archives: in addition to a filing cabinet in the Jubilee Hall, Mrs Ann Wilkins has some old financial records and meeting minutes that she had intended to store in Gloucester Archives. Cllr Brian Lee has offered to store this in the Jubilee Hall filing cabinet and she has now passed this over.

The Clerk confirmed that when he took over the job, he had been made aware of the records kept in the Jubilee Hall and was also storing some more at his home as the previous Clerk had done. The Clerk also explained that no contents record exists of the files held and most are largely in a muddled order. All records since 1st April 2008 are correctly filed in the office with the majority also held as "soft" copy on both the Parish computer and the backup media.

13.5. Response to request for Footway in Old Glos Rd.

The Clerk reported on a previous request the Council had made to SG Council to investigate the provision of a pedestrian footway along the Old Gloucester Rd.

SG Council had confirmed that installing a footway would reduce the road width too much and in any case would cost too much to be justified. They had offered to install a road sign warning of pedestrians in the road. This would not be until the next budget year.

13.6. Layby at Rudgeway

The plans to remove the fly tipping, erect a fence and plant a hedge on the lay-by boundary and give the area a general clean were all now in place. The Parish Council had been asked to make a contribution toward the overall cost by paying for the Leyhill workforce at a cost of £62.50 for half days work for six people and the hedging and plants to be sourced and planted by South Gloucestershire Council to 'close gaps' in 'green barrier' to prevent future fly tipping. The estimate of the cost was approximately £250.

Resolved: To support the Rudgeway Lay-by clean-up project by providing the funds for the workforce (£62.50) and the hedging plants (£250).

Cllr Phil Squires reported that there was a possibility that the owner of the "old quarry" by the Rudgeway Lay-by is considering giving the land to the community as a possible "wild area." It was very early days and he would report to the Council on any further progress in the discussions.

13.7. Estimate of Rough Sleepers

The Clerk enquired of the Council if there was knowledge of any "Rough Sleepers" in the Parish. None were noted and the annual return would be completed.

13.8. Annual Parish Meeting 2011

Cllr Phil Squires, in responding to the Clerk's call for ideas to increase the number of residents attending the event by incorporating the formal part of the event with other activities reported that the Community Forum were discussing if they could be involved. He would report back to the Council.

13.9. Photos of Parish Councillors

Cllr Phil Squires asked if the Council would consider having notices displaying photos of the membership displayed and added to the Web site. He had received a number of comments recently that the council members are not generally known and it was usual in most Parish and Town Councils to publish photos of the membership.

Cllr Brian Lee was asked to take the photos at the next meeting.

Resolved: To publish photos of the Council members on notice boards and the Web site.

13.10. "No Cold Calling" Zones

The Clerk reported that he had established with the SG Trading Standards unit that we could introduce "No Cold Calling" zone next year. There is a waiting list and Alveston Parish Council is registered as showing interest. Probably after Feb 2011, the Parish Council will need to identify a small area, perhaps about 100 houses to be used as the pilot. There are no cost implications although the unit will accept donations towards the project. All the communications and involvement with individual households will be done by the SG Trading Standards Office.

13.11. Tree outside St Helen's Church

Concern was expressed about any liability that the Parish Council may have were there any incident involving the large tree outside St Helen's church near the Millennium Garden.

101115-5 To establish responsibility for the large tree outside St Helen's Church.

Action to Clerk

Meeting closed at 9.10pm.

Appendix A

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
13-Oct-10	L	SG Planning	Application - Berkeley Vale Motors	Clerk Action	13-Oct-10	Y
13-Oct-10	L	JHMC	Invoice - £68.43	Clerk Action	13-Oct-10	Y
14-Oct-10	L	Sims Cook & Teague	Confirmation that chasing letter sent	Clerk Action	14-Oct-10	Y
14-Oct-10	L	Filton College	Invitation to Opening Ceremony	Dist'n & File	14-Oct-10	N
14-Oct-10	L	Magnox North	Powerlines issue 13	Dist'n & File	14-Oct-10	N
14-Oct-10	L	Avon & Somerset Police	Newsletter Sept 2010	Dist'n & File	14-Oct-10	N
14-Oct-10	L	SLCC	Branch newsletter	Dist'n & File	14-Oct-10	N
14-Oct-10	L	SG Planning	Tree Preservation Order - 1 West View	Clerk Action	14-Oct-10	Y
14-Oct-10	L	SG Planning	Tree Preservation Order - 2 West View	Clerk Action	14-Oct-10	Y
14-Oct-10	L	SG Planning	Tree Preservation Order - 3 West View	Clerk Action	14-Oct-10	Y
14-Oct-10	L	SG Planning	Tree Preservation Order - 4 West View	Clerk Action	14-Oct-10	Y
14-Oct-10	L	SG Planning	Application - 14 Davids Close	Clerk Action	14-Oct-10	Y
16-Oct-10	L	Elim Housing	Newsletter	Dist'n & File	20-Oct-10	N
17-Oct-10	E	Mr James Marr	Complaint about untidy and overgrown footpaths at top of Wolfridge Ride	Clerk Action	20-Oct-10	Y
19-Oct-10	L	Alveston Community Forum	Grant Aid Application	Clerk Action	20-Oct-10	Y
19-Oct-10	L	Alveston JHMC	Grant Aid Application	Clerk Action	20-Oct-10	Y
19-Oct-10	L	SG Planning	Refusal - Cedarstones, Rosewood Ave	Clerk Action	20-Oct-10	Y
20-Oct-10	E	Parish Charter Working Group	Annual Meeting minutes	Dist'n & File	20-Oct-10	N
20-Oct-10	L	SGC	Poster "mybettercommunity.com"	Dist'n & File	20-Oct-10	N
20-Oct-10	L	Thornbury Baptist FC	Payment £48.00 (additional games played)	Clerk Action	20-Oct-10	Y
20-Oct-10	L	Co-operative Bank	Statement 15/10/10	Clerk Action	20-Oct-10	Y
20-Oct-10	L	SG Senior Citizens Forum	Grant Aid Application	Clerk Action	20-Oct-10	Y
20-Oct-10	L	Marlwood School	Grant Aid Application	Clerk Action	20-Oct-10	Y
20-Oct-10	L	SG Safer Stronger Communities	Parish Matters Newsletter Autumn 2010	Dist'n & File	25-Oct-10	N
22-Oct-10	L	Alzheimer's Society	Grant Aid Application	Clerk Action	25-Oct-10	Y
22-Oct-10	L	Alveston CC	Payment £414.00	Clerk Action	25-Oct-10	Y
22-Oct-10	L	Record RSS	Play Equipt. Brochure	Dist'n & File	25-Oct-10	N
22-Oct-10	L	Children's Playlink	Grant Aid Application	Clerk Action	25-Oct-10	Y
23-Oct-10	L	SG Planning	Application - Dial House, The Street	Clerk Action	25-Oct-10	Y
23-Oct-10	L	Bank of Ireland	Statement 20/10/10	Clerk Action	25-Oct-10	Y

ALVESTON PARISH COUNCIL

Full Council

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
24-Oct-10	L	Alveston YC Management Committee	Letter of thanks for awarding the £2000 grant.	Clerk Action	25-Oct-10	N
25-Oct-10	E	Barbara Somerfield	Request for litter bin near Bus Shelter opp Rudgeway Park	Clerk Action	26-Oct-10	Y
25-Oct-10	L	ADD Plant	Invoice £646.25	Clerk Action	26-Oct-10	Y
25-Oct-10	E	Kathy Edmond	John Dyer Award, request for nominee committee members from Parish Council & Alveston Local History Society.	Clerk Action	26-Oct-10	Y
26-Oct-10	L	SG Planning	Application - Briarlands, Glos Rd, Rudgeway	Clerk Action	26-Oct-10	Y
26-Oct-10	L	SG Planning	Application - Barn Cottage, Church Rd. Rudgeway	Clerk Action	26-Oct-10	Y
29-Oct-10	L	Bank of Ireland	Cheque book 1826 - 1850	Clerk Action	01-Nov-10	N
29-Oct-10	L	CRK Garden Manicures	Invoice £859.16	Clerk Action	01-Nov-10	Y
29-Oct-10	L	SG Deaf Ass	Newsletter Dec 2010	Dist'n & File	01-Nov-10	N
29-Oct-10	L	SG Safer Stronger Communities	Rural & Parish Matters Autumn 2010	Dist'n & File	01-Nov-10	N
29-Oct-10	L	SG Planning	Tree Preservation Order - 4a West View	Clerk Action	01-Nov-10	Y
29-Oct-10	L	SG Planning	Tree Preservation Order - 5 West View	Clerk Action	01-Nov-10	Y
29-Oct-10	L	SG Planning	Tree Preservation Order - 6 West View	Clerk Action	01-Nov-10	Y
29-Oct-10	L	SG Planning	Tree Preservation Order - 7 West View	Clerk Action	01-Nov-10	Y
29-Oct-10	L	SG Planning	PT10/2842/TRE - 8 West View	Clerk Action	01-Nov-10	Y
29-Oct-10	L	Oldbury SSG	Minutes of meetings 6th Oct 2010	Dist'n & File	01-Nov-10	N
27-Oct-10	E	SG Planning Enforcement	Report re. Fairlands, Earthcott Green	Clerk Action	01-Nov-10	Y
01-Nov-10	L	Clerks & Councils Direct	Nov-10	Dist'n & File	01-Nov-10	N
01-Nov-10	L	Marlwood School	Invitation to Clerk & J Cutland to attend Speech Day. 19/11/10	Clerk Action	01-Nov-10	N
01-Nov-10	E	Signet Signs	Quotation & proof for allotment signs	Clerk Action	01-Nov-10	Y
03-Nov-10	L	Scribe 2000 Ltd	Trial copy of Scribe 2000 software.	Clerk Action	05-Nov-10	Y
05-Nov-10	E	CFS	Invoice £16.73	Clerk Action	05-Nov-10	Y
05-Nov-10	L	SG Planning	Tree Preservation Order - 9 West View	Clerk Action	05-Nov-10	Y
05-Nov-10	L	SG Planning	Tree Preservation Order - 10 West View	Clerk Action	05-Nov-10	Y
05-Nov-10	L	SG Planning	Application - 5 West View	Clerk Action	05-Nov-10	Y
05-Nov-10	L	SG Planning	Meeting notice for Dev Control re. 14 Davids Close	Clerk Action	05-Nov-10	Y
05-Nov-10	T	Thornbury Golf Club	Cutting boundary hedge at Cemetery	Clerk Action	05-Nov-10	Y
05-Nov-10	L	Virgin Media	Invoice £25.85	Clerk Action	05-Nov-10	Y

Date (Rcvd)	Type	From	Subject	Action	Action Date	Agenda item
05-Nov-10	L	SLCC	The Clerk - Nov 2010	Dist'n & File	05-Nov-10	N
06-Nov-10	L	Thornbury Volunteer Centre	Newsletter Nov 2011	Dist'n & File	08-Nov-10	N
06-Nov-10	L	SG Planning	Tree Preservation Order - 8 West View	Clerk Action	05-Nov-10	Y