

**Minutes of the Parish Council Meeting
Held on 16th Jan 2012 at 7.30 p.m. in the Jubilee Hall.**

Present: - Cllrs John Cutland (JC) (Chairman), James Sumner (JS), Mike Webb (MW), Marcus Fry (MF), Bernard Willcox (BW), Hannah Richmond (HR), Maggie Tyrrell (MT) (SGC). Mrs Christine Casey.

Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Terry Hunt (TH), Brian Lee (BL), Allison Peters (AP), Phil Squires (PS), Shirley Holloway (SH) (SGC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

Mr Steve Blick joined the meeting as an observer. Steve has volunteered to fill the councillor vacancy. Completion of the co-option process will follow authorisation by SG Democratic Services.

4. Declaration of Interests

None

5. St Helen's School Governors Report

Mrs Christine Casey attended the meeting to further clarify the Council's views on the relationships between the Community and St Helen's School.

Following the last Parish Council meeting, Chris reported that she had met with Cllr Alison Peters and gained much of the clarity she had been seeking. She is to meet with the Head in a few days time and agreed to keep the communications paths open.

In her future discussion with the Head, Chris had agreed with AP to outline the proposed Diamond Jubilee Celebration and picnic with the aim of encouraging involvement from the school.

After further informal discussion, Chris thanked the Parish Council for giving further time to this subject and felt more confident of the Council's views. She would attend future Council meetings regularly and keep in touch with AP and the Clerk and made a plea that if there were any concerns or ideas that involved the school that she was contacted at the first opportunity.

Cllr Marcus Fry asked if the Council and/or St Helen's school may be interested in the "Plant Jubilee Trees" scheme being sponsored by the Woodland Trust. The Council had previously considered it but at the time couldn't identify where trees could be planted. It was agreed to reconsider the idea and MF was asked to write to the Head, Jonathan Cooke with the information.

120116 -1 To write to Jonathan Cooke with information about the Woodland Trusts "Plant a Tree for Jubilee" scheme. Action to Cllr Marcus Fry

Cllr Hannah Richmond asked if Chris Casey could establish what community activities the school have been previously involved in. She cited examples of other junior schools that had a close relationship with "old people's homes" and involvement in tea parties, plays, singing, etc.

Chris Casey said a complete list of community activities at the school would come from the Head but she was aware of a past association with the annual OAP Christmas lunch and other local activities. She would try and clarify this area.

The Chairman thanked Chris Casey for attending the meeting and keeping the Council updated.

6. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 19th Dec 2011

Resolved: The minutes of the Parish Council meeting of Monday 19th Dec 2011 were accepted and signed by the chairman.

6.1. Matters Arising - none

6.2. Outstanding Actions

6.2.1. **110221-1 To arrange production of an A3 colour print of the John Dyer Award recipients for mounting in a suitable frame.** **Action to Clerk**

The completed framed print was shown to the meeting and would be handed over to the JHMC for erection. Action Closed.

6.2.2. **110221-2 To add an addendum to the Standing Orders to enable greater efficiency of time during Council meetings.** **Action to Clerk**

Ongoing (16/1/12)

6.2.3. **110718-3 To urge the South Glos Playbuilder project team to provide and install the proposed Limekiln Field notice board.** **Action to Clerk**

The draft signs have been authorised and ordered from the suppliers, we await delivery. Despite very regular requests, we are still not in possession of a delivery date.
Ongoing (16/1/12)

6.2.4. **111017-1 To obtain a formal arrangement with the allotment site landowner for an easement for the water supply pipe across her land.** **Action Clerk**

Ongoing (16/1/12)

6.2.5. **11121-2 To investigate the provision of a "Post Office" sign on Down Road.** **Action to Cllr Shirley Holloway**

SG Council had agreed to erect a sign for "Local Shops" in Down Road. Action Closed

7. Recommendations from Committees

7.1. **Planning** (Meetings 19th Dec) - JC reported on the meetings as in the minutes.

7.2. **Playing Fields & Open Spaces** – (No meeting)

7.3. **Footpaths & Allotments** – (No Meeting)

7.4. **Finance and General Purposes** - (No Meeting)

8. Representatives Reports.

8.1. **Police Matters** -

Police Report - Tony Blackmore. PCSO 8752

Wed 21st Dec - Police attended Greenhill Alveston. Three youths made off on foot towards the A38, the youths were caught, checked and searched. One youth was found to be in possession of cannabis; he was arrested and received a caution for possession of a controlled drug.

Late on 24th Dec - Police received a call about a male asleep in a car in The Ship Inn car park. A male was found asleep with the car half way through the car park, indicators and lights on and the engine running. The driver smelt of alcohol, failed a breath test and was arrested for driving under the influence. He was later bailed and is awaiting a court appearance.

Between 31st Dec and 2nd Jan - offenders have stolen chickens and a cockerel from a hen house in The Street. Nothing seen or heard by neighbours, nothing left at scene, no feathers, so believed stolen while asleep at night.

Thurs 5th Jan - a window was smashed on a car in Bannetts Tree Crescent, a stone was found on pavement nearby, but nothing was seen or heard by neighbours. There is no cctv in area and no scope for crime scenes officers.

Overnight on Mon 9th Jan - offenders damaged the front bumper of a Ford Transit van parked in The Ship/Premier Inn car park. Two end pieces of the bumper were stolen and it looks likely that these items were stolen to order. Unfortunately no witnesses and cctv is too distant to pick up any offenders or vehicles carrying out the offence.

Safer Stronger Community Group Meeting on Wed 25th Jan at 7:30pm at The Alveston House Hotel. Please come along to discuss any concerns you may have and make your voice heard.

The next Alveston Police Beat Surgery is on Thur 26th Jan between 10:00-11:00 at Haddrell Court, Vattingstone Lane.

Tony Blackmore commented that he was aware that a police attendance is appreciated at PC meetings, but unfortunately with current shift patterns he was off duty on most Mondays. His colleagues on the Neighbourhood Policing Team also work the same shift pattern, and so in future, written Police Reports will provide the monthly update. Tony can always be contacted at Beat Surgeries, SSCG's, as well as email, mobile, landline etc. and of course when out and about on patrol.

JC offered to attend the next SSCG on behalf of the Parish Council.

MF asked if we could find out anything about a recent bad road traffic incident on Thornbury Hill. The Clerk agreed to make enquiries.

8.2. **South Gloucestershire Council**

MT reported:

Road junction A38 & Davids Lane – discussions had been held with the Highways Engineers who were going to look again at the road layout. There had been two accidents at the site recently although whether the road layout had been a contributory factor was not known.

MT explained that all road accidents are recorded to SG Council although it can take some time for the information to filter through.

Following further discussion about the difficulties being experienced by local people particularly when exiting from Davids Lane to go south, it was agreed to ask the Highways engineers to meet with the Parish Council on site.

120116 -2 To request a site visit from the SG Highways engineers to discuss the road junction A38/Davids Lane. ***Action to Clerk***

Thornbury Council Offices – MT commented on recent press reports about the “closure” of the SG Offices in Castle St. Thornbury.

It would appear that the press had been given a somewhat biased report from a council staff member following a consultation briefing.

It is true that there will be a reduction in staff numbers over a period of time but there is no intention to leave the office space empty. Movements of staff across all SG offices will continue for some time to rationalise the most economic space available. The Thornbury offices would remain as Council premises eventually occupying staff to include: Registrars including a ceremony room, IT department, democratic services and the police. In all, it is expected that 140 staff will work at these offices.

Floors 1 and 2 will be rented out thus increasing the footfall at the building.

8.3. **Alveston Charities**

BW reported an overview of the donations made by the Alveston Charities (Alveston Trust). He agreed to give more detail at a later date. .

9. Community Forum

No report.

10. Allotments

The Clerk reported that the water supply had been connected and all that remained was an overall check and the re-instatement of the remaining ground works.

11. Queens Jubilee 2012

No report.

12. Correspondence

12.1. Correspondence for Information

A list of correspondence received is available from the Parish Office

12.2. Correspondence for Action

None

13. Authorisation of Payments.

13.1. Payments.

13.1.1. Payments recently authorised by Cllrs J Cutland and T Hunt

Details	Chq. no	£
Grounds Mtce – Dec	2004	978.00
Replacement cheque for install water supply pipe	2005	1344.00
Total expenditure		2322.00

13.1.2. Payments were authorised by Cllrs Bernard Willcox and John Cutland

Details	Chq. no	£
Cemetery Rates	DD	£51.00
Subscription	1982	£157.00
Room Hire	1983	£92.07
Empty Litter Bins Oct - Nov 11	1984	£34.75
Cemetery Rates	DD	51.00
Post Office – Stamps (reimburse)	2006	22.08
Funeral Services	2007	60.00
Photocopy Services	2008	25.39
Broadband to Jan 2012	2009	26.40

Details	Chq. no	£
<u>Amazon</u> – Modem/Router (reimburse)	2010	119.99
<u>Horders</u> – Stationery (reimburse)	2011	6.58
Supply Kissing Gate	2012	272.40
<u>Attwoolls</u> – Tent gift to Scouts (reimburse)	2013	174.00
Tax & NI Payment	2014	1791.98
Salary – Daily Inspect/Clean	2015	146.00
Salary - Cemetery caretaker	2016	86.54
Clerk Salary & Expenses	2017	1105.59
B&Q - Paint	2003	£29.94
Total expenditure		£4252.71

13.2. Income Received

13.2.1. Recent Receipts

Details	Chq. no	£
Field Hire Summer 2011	Inc 2015	414.00
Additional inscription Plot 42 (final payment)	Inc 2016	2.00
Funeral services Plot 62	Inc 2017	163.00
Wayleaves	Inc 2018	69.99
Memorial Plot 31	Inc 2019	65.00
Interment Plot 6	Inc 2020	117.00
Total expenditure		830.99

Resolved: That all receipts and payments presented to the meeting were accepted.

14. Any Other Business

Potholes in Wolfridge Ride – BW commented that he had reported numerous potholes in Wolfridge ride to SGC and eventually these were inspected and marked with paint. He assumes this is readiness for spot repairs and he will report when progress is made.

Meeting closed at 8.30pm.