

**Minutes of the Parish Council Meeting
Held on 15th Oct 2012 at 7.30p.m. in the Jubilee Hall.**

Present: - Cllrs John Cutland (JC)(Chairman), Terry Hunt (TH), Bernard Willcox (BW), , Phil Squires (PS), Allison Peters (AP), Marcus Fry (MF), Brian Lee (BL), Hannah Richmond (HR), James Sumner (JS), Mike Webb (MW), Maggie Tyrrell (MT) (SGC), Mrs Chris Casey (CC) Community Governor, St Helens School
Bob Phillips (Clerk)

1. Apologies for Absence

Cllrs. Steven Blick (SB), Shirley Holloway (SH) (SGC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes and matters arising from previous meetings

Parish Council meeting of Monday 20th Aug 2012

Resolved: The minutes of the Parish Council meeting of Monday 20th Aug 2012 were accepted and signed by the chairman.

5.1. Matters Arising

None

5.2. Outstanding Actions

5.2.1. **120820-1 to prepare a detailed proposal of work to make the allotment access path more usable.** **Action to Clerk**

Two contractors are due to visit site in the next few days to discuss possible solutions. This will enable a detailed proposal to be created and costing obtained. (15/10/12)

5.2.2. **120820-2 to write to the JHMC serving notice that the Parish Council wishes to renew the lease of the YC Car Park and JH garden. To also establish an approximate cost of the lease renewal.** **Action to Clerk**

Ongoing (15/10/12)

5.2.3. **120820-2 to prepare a minimal agenda for the Annual Parish Meeting 2013** **Action to Clerk**

This will be prepared prior to the meeting in 2013.

BL requested that more clarity be given on what are the specific "legal" requirements of the Annual Parish Assembly. (15/10/12)

It was agreed to remove item 9 from future PC meeting agendas. Ongoing (15/10/12)

5.2.4. **120820-3 to follow up with SGC the previous report made re. clearing Wolfridge Lane and gully clearing.** **Action to Clerk**

5.2.5. **120820-4 to request SGC investigates road calming or additional signage at the entrance to Rudgeway Park** **Action to Clerk**

Update from SGC – investigating options, perhaps road markings or street signage. (15/10/12)

6. Recommendations from Committees

6.1. **Planning** (Meetings 20th Aug, 4th Sep, 1st Oct) – BL reported on the meetings as in the minutes.

Earlier concerns re. the completion of enforcement criteria at Oak House Lodge in Davids Lane were proven to be unfounded.

6.1.1. Request from Oldbury PC to support their view that the SG Core Strategy- Policy CS3 should include a requirement for Risk Assessment to all planning applications for Wind Farms
Oldbury PC's main concern is the lack of a requirement for any form of risk assessment to be carried out on any "wind farm" planning application and for the results of the assessment to be a material part of the planning consideration. The process should be clearly defined in the Core Strategy Policy CS3.

The Planning Committee recommends: That the Parish Council should support Oldbury PC's call for risk assessments to be a material part of consideration of a wind farm planning application.

BL requested that the meeting resolves as recommended by the Planning Committee.

Resolved: The Parish Council supports Oldbury PC's call for risk assessments to be a material part of the consideration of any future wind farm planning applications.

6.2. **Playing Fields & Open Spaces** – (No Meeting):

6.3. **Footpaths & Allotments** – (Meeting 1st Oct) – HR reported as in the meeting minutes

Access path to Allotments – see action 120820-1

BL suggested that the landowner could be asked, as a temporary expedient, to allow allotment plot holders to use the main house drive to bypass the muddy track. The Clerk would investigate.

6.4. **Finance and General Purposes** - (Meeting 1st Oct) TH reported on the meeting as in the minutes and highlighted the following:

The Finance Reports 31-Aug-12 were approved.

A revision of the Council Financial Regulations (iss 3) has been approved.

A small reduction in the Alveston CC fees was approved.

7. Representatives Reports.

7.1. **Police Matters**

Police Report from PCSO 8752, Tony Blackmore for the period 17th Sept – 15th Oct:

- 8-Sep Distraction burglary, Wolfridge Ride, two males, elderly female victim, one talked to occupant while another entered and stole purse, cash, cards, e-fit completed, enquiries ongoing.
- 23-Sep Marlwood School, Burglary, window broken, attempt theft of computers, nothing stolen. No scope for CSI, no CCTV images.
- 25-Sep Road traffic collision - car left road, collided with traffic light at jctn Church Rd and A38, crashed into wall, driver error suspected.
- 26-Sep A38 Alveston two people in dispute, car kicked, dented, ongoing dispute between two parties.
- 28-Sep Theft of lead from Masons Arms overnight, nothing seen heard, not on CCTV.
- 30-Sep Stolen moped recovered from Old Glos Rd, stolen without keys overnight from Bradley Stoke. Male has since been arrested for five thefts, ongoing.

- 30-Sep Assault in Jubilee Fields, two female youths, one arrested, ongoing investigation.
 1-Oct Down Road - Three youths throwing stones at passing vehicles and running in road in early evening, area search by officers, no trace.
 2-Oct Burglary in Beech Leaze, via French doors and patio door, jewellery stolen after search, ongoing investigation.
 11-Oct Road traffic collision - A38. Milk tanker ran into the rear of car, ongoing investigation.
 12-Oct Davids Close - Report of various persons climbing into gardens through hedge from Jubilee Fields to retrieve footballs, damaging plants etc. Ongoing for some time, first report to Police, advice given, patrols and advice in area to persons playing ball games.
 12-Oct Van stolen overnight from Berkeley found burnt out on Vattlingstone Lane. No scope for CSI due to damage, Glos police investigating in Berkeley.
 13-Oct A38 Alveston, male arrested for DIC, stopped to speak to Police and was arrested.

The next SSCG meeting is at 7.30pm on Weds 14th November at Severnside Suite, Thornbury Leisure Centre.

7.2. South Gloucestershire Council

MS gave the following update from SG Council

- 7.2.1. Merlin Housing – a new interim Chief Executive has been appointed and will probably bring a change in emphasis and hopefully a better rapport with officers and members of SGC.
 7.2.2. Haddrell Court remains in the plan for an upgrade and Merlin is proceeding with their non-traditional housing development project.
 7.2.3. Work is due to start soon on the extension to the central barrier on the A38 junction with Greenhill.
 7.2.4. When questioned about the long term plans, MS assured the Council that Thornbury Leisure Centre is safe although there may be some changes in emphasis. As far as is known, all current sports and leisure activities will continue.

7.3. Youth Centre

AP – nothing to report.

7.4. Jubilee Hall

BL reported that the chimneys had been removed and the repairs made to the spire following the theft of lead.

The pre-school have been asked to move their shed to prevent it from being used as an illegal access to the roof.

7.5. Environmental Link Group

BL reported on the recent meeting.

Environment Grants are available and BL suggested this source of funds should be investigated to help with the costs of making the allotment track more usable.

121015-1 to investigate the potential for applying to SG for an environment grant.

Action to Clerk

The Orchard Survey continues with volunteers.

BL was a little concerned that it appears that issues with footpaths are discussed at this meeting and yet we were neither forewarned nor aware that this was part of the agenda.

7.6. St Helens School – Governors Report

CC Reported that the Head Teacher had asked if the Council could be given advance information about the School Nativity Play which will be performed on Tuesday 11th Dec in the afternoon and

on Wednesday 12th Dec in the evening. A formal invitation would be sent and it is hoped many members of the Council will be able to attend.

The Infants had recently made a most successful trip to Bristol Cathedral and much praise was given about the excellent behaviour of the children.

The school is expecting an OFSTED inspection this year.

School Newsletters would continue to be circulated.

8. Community Forum

PS reported.

Detailed plans are now in place for the Christmas event at Greenhill Parade on Saturday 15th December. It was hoped the event will be bigger with more activities than last year with more involvement of the shopkeepers.
It is hoped that the Council will be well represented.

Planning continues for the Community Show in 2013.

9. Correspondence

9.1. Correspondence for Information

A list of correspondence received is available from the Parish office.

9.2. Correspondence for Action

None

10. Authorisation of Payments

10.1. Payments.

Payments authorised at the F&GP meeting 1st Oct.

NB. Payee removed from lists for confidentiality.

Payments authorised on September 6th by Cllrs John Cutland & Mike Webb

Details	Chq. no	£
Dog Bin Emptying	2126	173.81
Tree Survey	2127	300.00
Play Equipment Mtce	2128	1479.12
Photocopy Services	2129	16.48
Grounds Maintenance	2111	1094.90
Total expenditure		3064.31

Payments authorised on September 26th by Cllrs John Cutland & Terry Hunt

Details	Chq. no	£
Cemetery Rates	DD	54.00
B&Q – Paint for Goalposts	2131	58.41
Broadband to Sept 30	2132	26.40

Details	Chq. no	£
Code of Conduct training	2133	60.00
Insurance Premium	2134	2865.42
Litter Bin Emptying	2135	47.68
Memorial Bench	2136	936.00
Land Registry Fee	2137	50.00
Salary – Insp/Bus Clean	2138	292.40
Salary – Cemetery Caretaker	2139	86.83
Salary & Exp – Clerk	2140	1149.09
Tax & NI Payments	2141	1676.56
Relief Playground Insp/Clean	2142	268.90
Total expenditure		7571.69

Payments authorised on 1st Oct by Cllrs John Cutland & Mike Webb

Details	Chq. no	£
Installation of memorial bench	2143	200.00
Grounds Maintenance	2144	1010.90
Photocopy Services	2145	8.33
Total expenditure		1219.23

Payments authorised by Cllrs Mike Webb and Brian Lee

Details	Chq. no	£
Cemetery Rates	DD	54.00
Room Hire	2146	62.12
Handyman – Paint goalposts	2147	119.00
Pitchcare – linemarking paint	2148	75.42
Broadband to 31-Oct-12	2149	26.40
Install 2 x Picnic Tables	2150	420.00
Temp Plygrnd Insp/litter/Bus	2151	161.34
Salary - Cemetery Caretaker	2152	88.39
Salary - Insp/sweep	2153	173.50
Salary & Exp - Clerk	2154	1,140.27
Total expenditure		2,320.44

10.2. Income Received

10.2.1. Recent Receipts - None

Resolved: That all receipts and payments presented to the meeting were accepted.

11. Any Other Business11.1. Marlwood School – Business Breakfast

AP reported that she had attended a Business Breakfast at Marlwood School where students and local business people “networked”. AP felt it was a most successful event and the school should be congratulated on its endeavours and the Parish Council could do well to be linked to similar events in the future.

11.2. Streetlighting

BW expressed some disappointment that after consulting with the Parish Council over part-night street lighting in the Parish, a decision had now been taken by the District Council to mandate the procedure across the whole District without any recognition of decisions made by Town or Parish Councils.

Meeting closed at 8.30pm.

The next meeting of Alveston Parish Council is on Monday 19th November at 7.30pm.