

**Minutes of the Parish Council Meeting
Held on 17th June 2013 at 7.30p.m. in the Jubilee Hall.**

Present: - Cllrs Allison Peters (AP) (Chairman), Terry Hunt (TH), John Cutland (JC), Phil Squires (PS), Brian Lee (BL), Steve Blick (SB), Ann Wilkins (AW) James Sumner (JS), Shirley Holloway (SH) (SGC),
Graham Smith (Clerk)

1. Apologies for Absence

Cllrs Marcus Fry (MF), Mike Webb (MW), Maggie Tyrrell (MT) (SGC),

2. Evacuation Procedure

The evacuation procedure was noted

3. Declaration of Interests

None

4. Public Participation

None

5. Minutes and matters arising from previous meetings

5.1. Parish Council meeting of Monday 20th May 2013: -

13.014 Resolved: The minutes of the Parish Council meeting of Monday 20th May 2013 were accepted and signed by the chairman.

5.2. **130617-1:** Contact Michael Dixon from SG Council StreetCare/Localism to arrange and attend meeting. **Action to Clerk**

5.3. Outstanding actions – 130520-1 – Full cost of allotment footpath

EcoGrid	- £ 859.36
Screwfix	- £ 41.66
GAP supplies	- £ 312.00
ADD Plant	- £ 150.00
Total	- £1363.02

6. Recommendations from Committees

6.1. **Planning** (Meetings 20th May, 3rd June) – BL reported as detailed within the Planning meeting minutes.

6.2. **Playing Fields & Open Spaces**

(No meeting)

6.3. **Footpaths & Allotments** – (Meeting 3rd June) – Clerk reported as detailed within the F&A meeting minutes dated 3rd June.

6.4. **Finance and General Purposes** - (Meeting 3rd June) TH reported on the meeting as in the minutes dated 3rd June.

7. Representatives Reports

7.1. Police Matters

None

7.2. South Gloucestershire Council

BL requested an update relating to the "Quiet Lanes" proposals. SH will investigate but suggested that the proposals would be extremely expensive to implement.

PS. Reported that Speed reductions have been passed for the Iron Acton / Rudgeway Road and raised awareness of a unanimous proposal for weight restrictions to also be implemented.

7.3. Jubilee Hall

BL reported that a meeting was scheduled with Solicitors to discuss issues relating to the Youth Centre Car Park on Tuesday 25th June at 11AM.

BL also reported that a recent advertisement placed in the Thornbury Gazette for committee personnel had been successful.

7.4. Youth Centre

None

7.5. Alveston Trust

None

7.6. Safer Stronger Community Group

None

8. Community Forum

A coffee morning has taking place on the 15th June to raise money for the purchase of a Defibrillator with huge success. The fund raising total amounted to £500 and thank you was expressed to all the organisers who contributed so much of their time and effort.

The Alveston Show will take place on Saturday September 7th. (Victorian Theme).

A Fish & Chip supper is to take place at the Ship Hotel on the evening of July 12th to raise funds toward the cost of the Defibrillator.

9. Correspondence

9.1. Correspondence for Information

A list of correspondence received is available from the Parish office.

9.2. Correspondence for Action

None

10. Authorisation of Payments

10.1. Payments.

10.1.1. Payments authorised at the F&GP meeting 3rd June
NB. Payee removed from lists for confidentiality.

Payments authorised by Cllrs Terry Hunt and Brian Lee

Details	Chq. no	£
Cemetery Rates	DD	55.00
Bus Shelter – Bench & Polycarb Sheet	2272	283.81
Grounds Maintenance	2273	1,038.20
Hardware set up – New Clerks office	2274	183.00
Printer/Copier	2275	18.55
Total Expenditure		1578.56

10.1.2. Payments authorised by Cllrs Terry Hunt and Brian Lee

Details	Chq. no	£
Room Hire	2276	63.82
Business Broadband	2277	26.40
Empty 2* Dog Bins (9 weeks @ £9.18)	2278	99.14
Empty 3* Litter Bins (2 month@£27.54)	2279	66.10
Expense Claims - Stationery	2280	7.79
Screwfix - Ground Control Roll	2281	49.99
Ecogrid – Porous Paving	2282	1031.23
Salary – Cemetery caretaker	2283	88.19
Salary – Inspections	2284	162.50
Clerk Salary & Mileage	2285	1233.92
Total Expenditure		2829.08

10.2. Income Received

10.2.1. Recent Receipts

Details	Chq. no	£
None		

13.015 Resolved: That all receipts and payments presented to the PC meeting on 17th June 2013 were accepted.

11. Any Other Business

11.1. Coop Investment account

13.016 Resolved: The Coop investment account will continue for a further year.

11.2. Parish Publication Scheme (Issue 2)

13.017 Resolved: Approval of the Parish Publication Scheme (Issue 2)

11.3. **130617-2: - Add new Chairman's name to Jubilee Hall Board**

Action to Clerk

11.4. The Chair and Vice Chair do not need to attend all meetings.

13.018 Resolved: The Chair and Vice Chair are **NOT** required to attend all meetings.

Meeting closed at 9.05pm.

**The next Council Meeting is on
Monday July 15th 2013 in the Jubilee Hall**