

**Minutes of the Playing Fields & Open Spaces Committee
Held on 9th May 2016 at 7.30 p.m. in the Bush Room**

Present: - James Sumner (JS) (Chairman), Alison Peters (AP), Marcus Fry (MF), Steve Blick (SB), Mike Webb (MW), Paul Caddick (PC), Anne Curtis (AC)
Graham Smith (Clerk)

1. Apologies for Absence

None

2. Evacuation Procedure

Evacuation procedures were noted.

3. Public Participation

None

4. Declaration of Interests

None

5. Minutes of the meeting held on 8th February 2016 and Matters arising

5.1. **16.009 Resolved:** The minutes of the meeting held on 8th February 2016 are approved and accepted as accurate.

5.2. Matters Arising - None

5.3. Outstanding actions – None

6. Playing Fields & Play Areas

6.1. Green Space Development Committee - Update
(Clerk) informed that no formal letter had come back from Steve Evans.

(PC) had phoned around several companies re the survey however, before the survey is to be done a service stat. is required (a detailed plan showing utilities & locations). Advice given to (PC) was to go to Atkins where they requested an outline of the land. After investigation Atkins / Dandos are the cheapest available. ((PC) approached three separate suppliers and received verbal quotes of in excess of £1,500 apart from Dandos).

Cllrs were concerned that a response to the letter forwarded to Steve Evans requesting permission to place boulders on the green space at Down Road had not yet been received. (AP) agreed to write a letter stating that response has not been received. (SB) informed Cllrs that he would also speak to him.

PF160509-1: Write a further letter to Steve Evans at SGC stating that a response is required relating to the placing of boulders on the green space located at Down Road.

Action to (AP)

(JS) confirmed that scale plans and visual had been drawn up and confirmed the requirement for 134 boulders. Mark King (SGC) had confirmed that the entrance to the field required for the gang mowers was at the drop kerb located at the pedestrian island on Down Road. (JS) requested that (Clerk) confirm the cost of installation of drop barrier.

PF160509-2: Obtain quotations for the cost of installing a drop down barrier to be located on the greenspace at Down Road.

Action to (Clerk)

7. Cemetery

(Clerk) confirmed to councillors that Diana Biddle, the Parish Council Cemetery Caretaker had passed away. (MW) confirmed the date and time of funeral and it was suggested that the Parish Council purchase a wreath for the funeral. (AP) proposed that this be done and (JS) seconded, all

Cllrs agreed unanimously. (MW) informed Cllrs that he would investigate to see if this is an appropriate course of action.

16.010 Resolved: Parish Council to purchase a wreath for the funeral of Diana Biddle.

8. Grounds Maintenance

(JS) informed Cllrs that he had discussions with field users at the Annual Parish Meeting relating to the rolling of the Jubilee Field during December and just prior to the cricket season. (JS) confirmed that the rolling would be at the field users expense. The committee in principle had no objections to this proposal however a review of the grounds maintenance contract would need to be undertaken. (Clerk) informed Cllrs that the grounds maintenance contract is due for renewal and will be under review and discussed this summer.

9. Correspondence

None

10. Website

None

11. Any other business

(PC) informed the committee that he had heard that there would not be a flower show taking place this summer. (Clerk) confirmed this.

Meeting Concluded at 08.05 PM

**The next meeting of the Playing Fields and Open Spaces Committee is on
Monday 5th September at 7.30pm.**